

**Millcreek Township Trustees
Regular Meeting Minutes
October 7, 2013**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 until 8:35 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, Gary Conklin, Doug Loudenslager, Keith Hamilton, Lisa Wellman, Sue Irwin, and Debbie Bowden.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,201.70; Motor Vehicle License Tax \$88.02; Local Government Distribution \$910.89. Union County Auditor \$74,000.00 estate tax. State of Ohio Department of Taxation: General Fund \$3,416.52 rollback/homestead; Special Levy Fire Fund \$11,713.77 rollback/homestead; Special Levy Police Fund \$4,880.74 rollback/homestead. Marysville Municipal Court \$1,247.00 traffic fines. Shauna Gable \$75.00 building rental. Cheryl Byers \$75.00 building rental. Preston Burrell \$75.00 building rental. Lee Miller \$25.00 building permit. Charles Smith \$100.00 building permit. Star Ohio: \$3.87. Star Plus: \$82.17.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on September 3, 2013.

- **Resolution #1282:** motion to approve the minutes of the September 3, 2013 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the minutes of the special meeting held on September 23, 2013.

- **Resolution #1283:** motion to approve the minutes of the September 23, 2013 special meeting by Mr. Lynch seconded by Mr. Jordan.
- Motion unanimously approved.

Miscellaneous

Health insurance is available to officials.

The OIH catalog was reviewed and no items or services were selected for purchase as they can be purchased locally for a lower cost.

The records commission met and no records were disposed.

Citizen Comments

Lisa Wellman and Sue Irwin discussed the replacement levy for the Marysville Public Library that will be on the November ballot.

- The levy is a 1.5 mill replacement levy for 5 years. The levy will cost a property owner \$52.50 per \$100,000.00 of valuation.
- The levy will be used for operating costs with the intention of reinstating some of the programs that were suspended.

Sheriff's Report

No one from the Sheriff's Department was in attendance.

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for September.

- **Resolution #1284:** motion to approve the Zoning Administrator's report as submitted for September, 2013 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Clase received a request from James Willits for reimbursement of building permit fees at 14225 State Road.

- Mr. Clase explained permit #166 was issued in August, 2012 for \$255.00. No building activity occurred within six months. Another permit #176 was issued in June, 2013 for \$175.00. The Willits have requested reimbursement for permit #176. Mr. Clase stated they could have applied for an extension of the original permit for \$50.00 but did not.
- The request was denied by the trustees.

Zoning Commission

The Zoning Commission held a hearing and approved changes to the signs and advertising language in the Millcreek Township Zoning Resolution. The trustees were presented with those changes.

- The trustees will hold a hearing on the proposed changes to the signs and advertising section of the Millcreek Township Zoning Resolution on November 4, 2013 before the regular trustee meeting.

Outdoor Fitness Station

Mr. Clase stated the fitness equipment order has been delayed. Lowe's has a tentative installation date the first week of November.

- Mr. Clase suggested Lowe's begin the project prior to November 5, 2013, Election Day, so it would be visible for residents who are voting.
- Gravel will be needed for the paths leading to the fitness equipment.
- **Resolution #1285:** motion to approve the purchase of gravel for the outdoor fitness stations not to exceed \$400.00 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Trustees

Mr. Lynch

- The trees for the Eagle Scout Project were planted in September.
- Soccer Field Sign
- Mr. Lynch received an estimate from UC Signs for the sign at the soccer field on Watkins Road. There are two options: one for ¾ inch sign faces \$1,500.00 or 1.5 inch sign faces for \$4,400. There are additional charges for the art work, installation, and permits (if needed).
- **Resolution #1286:** motion to approve up to \$3,000.00 for the ¾ inch sign face for the soccer field sign, contingent on approval of the art work by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- Shannon Green Lawn Care will be seeding/reseeding grave sites in Watkins Cemetery.

Mr. Conroy

- Mr. Conroy stated the trustees need a representative on the Enterprise Zone Negotiating Team.
- **Resolution #1287:** motion to appoint Mr. Conroy to represent Millcreek Township on the Enterprise Zone Negotiating Team by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

JEDD Discussion

- Mr. Conroy updated the trustees on JEDD discussions with the City of Marysville. The City is getting estimates from legal firms to write the JEDD agreement. They are requesting Millcreek Township pay for half the fee.
- **Resolution #1288:** motion to approve up to \$5,000.00 to cover legal expenses associated with writing the JEDD agreement between the City of Marysville and Millcreek Township by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- Mr. Loudenslager, principal of Evolution AG, submitted a letter to the trustees requesting exemption from the proposed JEDD for 13.5 acres of parcel 250013026000 at the corner of Jerome Road and Route 42. Evolution AG is in the process of purchasing the property to relocate their headquarters and a retail equipment dealership. Mr. Loudenslager expressed concern that if the property is included in the JEDD the business could not

remain competitive in the marketplace. However, Mr. Loudenslager stated the business would like to take advantage of the enterprise zone.

- The trustees conveyed that establishing the JEDD could take months and stated that if the business breaks ground on the property prior to the establishment of the JEDD, the business would not have to become part of the JEDD.

Mr. Jordan

- Mr. Jordan checked the water pressure in the building.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3771 and checks presented for approval at the current meeting beginning with check #3772. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1289:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1290:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

P 8-13	3772	Treasurer of State	1000-110-313	795.00
B 45-13	3773	Abco Printing	1000-110-410	115.24
	3774	Joyce Beaver	1000-110-121	1,123.02
	3775	Joe Clase	1000-130-330	741.41
	3776	Keith Conroy	1000-110-111	261.84
	3776	Keith Conroy	2021-330-111	261.84
	3758	William Jordan	1000-110-111	409.76
	3758	William Jordan	2021-330-111	409.76
	3759	William Lynch	1000-110-111	360.93
	3759	William Lynch	2021-330-111	360.95
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	267.36
	Vouc	IRS	1000-110-213	56.78
	Vouc	IRS	1000-130-150	12.33
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3779	OPERS	1000-110-111	141.48
	3779	OPERS	1000-110-121	165.05
	3779	OPERS	1000-130-150	85.00
	3779	OPERS	1000-110-211	548.13
	3779	OPERS	2021-330-111	141.48
	3779	OPERS	2021-330-211	198.06
	3780	Ohio Public Emp. Def.	1000-110-111	150.00
	3780	Ohio Public Emp. Def.	2021-330-111	150.00
	3781	Ohio Dept. Taxation	1000-110-111	109.19
	3781	Ohio Dept. Taxation	1000-110-121	78.56
	3781	Ohio Dept. Taxation	1000-130-150	4.93
	3781	Ohio Dept. Taxation	2021-330-111	9.17
	3782	School Dist. Income	1000-110-111	11.03
	3782	School Dist. Income	1000-110-121	16.51
	3782	School Dist. Income	1000-130-150	6.33
	3782	School Dist. Income	2021-330-111	11.01
P 6-13	3783	Ohio Edison	1000-120-351	269.65
B59-13	3784	Shannon Green Lawn	1000-610-730	2,700.00
B51-13	3785	Jim Lawrenz	1000-130-330	80.00
B51-13	3786	Freeman Troyer	1000-130-330	40.00
B51-13	3787	Steve Cameron	1000-130-330	40.00

B51-13	3788	Charles Still	1000-130-330	40.00
B51-13	3789	Jason Comstock	1000-130-330	45.00
B51-13	3790	Robert Whitmore	1000-130-330	40.00
B51-13	3791	Petty Cash	1000-130-330	290.00
B45-13	3792	Joyce Beaver	1000-110-410	136.00
B82-13	3793	Tonya Jordan	1000-120-329	275.00
B73-13	3794	Richard Neill	1000-410-329	1,468.00
B65-13	3795	Marysville JT	1000-110-345	14.88
P10-13	3796	Verizon Wireless	1000-130-341	27.81
B75-13	3797	Clarridge's Discount Sep.	1000-610-599	70.00
B83-13	3798	Joe Clase	1000-130-330	356.00
B68-13	3799	Bill Jordan	1000-120-420	30.36
B73-13	3800	Shannon Green Lawn	1000-410-329	230.00

Interest for the month is: \$289.47.

Interest for the year is: \$2,402.16.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1291:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch
Chariman

X

Joyce Beaver
Fiscal Officer