

**Millcreek Township Trustees
Regular Meeting Minutes
July 6, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:30 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Battalion Chief Eric Billingsley – Jerome Township Fire Department, Joni Orders, Ron Todd

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from June 7, 2021.

- **Resolution #2183:** motion to approve the minutes of the June 7, 2021 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

Battalion Chief Billingsley presented the monthly fire/EMS stats for June and other notable highlights for the department.

- No noteworthy activity within the monthly Fire & EMS responses.
- Work continues in designing and planning for the construction of a new fire station along US42. Ground breaking could occur late this calendar year. Mr. Conroy suggested an open house be held for the public after the new fire station is opened.

Union County Sheriff's Office

No deputy attended this meeting.

Police / Public Safety Officer Services Levy

Mr. Brackenridge updated the trustees on steps taken since the last monthly meeting regarding the police/public safety officer levy. The Certificate of Estimated Property Tax Revenue was received from the Union County Auditor. The tax revenue generated by a 2.15 mill replacement levy appears adequate to cover the costs of the PSO program. Discussion was held by the trustees regarding moving forward with placing a levy initiative on the November ballot.

- **Resolution #2184:** motion for a resolution to proceed placing a 2.15 mill replacement levy for police & public safety officer services by the Union County Sheriff's Office for 5 years beginning in 2022 on the November ballot by Mr. Conroy, seconded by Mr. Jordan.
- Mr. Conroy – yes; Mr. Jordan – yes; Mr. Long – yes

Mr. Brackenridge will file the necessary paperwork with the Board of Elections in July. Mr. Conroy suggested sending a newsletter in October notifying the public of the levy. Holding a public meeting for residents to attend with the Union County Sheriff in attendance was also discussed as an option in October.

Public Comment

None

Zoning

Zoning Commission

Ms. Joni Orders, Zoning Commission Chair, provided updates to the trustees.

- The Zoning Commission held its regular monthly meeting on June 15th.
- Dates were set to hold special public information meetings to present information and answer questions related to the US33 and US42 Corridor Overlay District. Meetings will be held on August 4th and August 10th.
- A draft of a Declaration of Use for Agricultural Purposes form received from the LUC was reviewed and compared against the current Agricultural Exemption application. Minor revisions were suggested.

Board of Zoning Appeals

No meeting held.

Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the trustees for review prior to the meeting.

- Mr. Todd updated the trustees on recent permit and zoning code enforcement activities. Code enforcement notifications were sent by certified mail.
- Davisson property follow-up inspection – A follow-up inspection for the property at 12140 Watkins Road is scheduled on July 7th. This inspection will focus on whether violations noted during the annual inspection were remediated. Mr. Conroy requested Mr. Todd's report from the follow-up inspection be completed and distributed prior to the August trustee meeting.
- **Resolution #2185:** motion to accept the Zoning Administrator's report for June 2021 by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Trustees

Mr. Jordan

- Weeds were sprayed recently around the township hall grounds and baseball field.
- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – No update.

Mr. Long

- Tree pruning at the township hall and cemetery is in progress.
- Union County Housing Task Force Committee – No update.
- Fire Station Design Committee – No further updates beyond what Battalion Chief Billingsley already reported.

Mr. Conroy

- Township Website – No update.
- Gas Line Projects – Some pushback to gas line routes was received from individuals/groups in Delaware County. The impacted groups are working through those details.
- Township Hall Drainage Project – No update.
- Baseball Field League – More information was gathered after last month's meeting from the group potentially interested in holding practices and league games at the township baseball field. The trustees agreed the current maintenance level of the ballfield and surrounding grounds would likely be insufficient for the interested group. The trustees were not interested in completing the number of improvements likely necessary for this group but agreed to review the ballfield and grounds for any safety concerns or general maintenance that could be done.
- **Resolution #2186:** motion to schedule a special trustee meeting on Monday, August 2nd at 5:30 p.m. at the township community building to review and inspect the township building and surrounding grounds by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Other Business Items

American Rescue Plan Act Funding

Townships in Ohio became eligible to receive funding through the American Rescue Plan Act. Mr. Brackenridge reviewed with the trustees how much funding Millcreek Township would be eligible to receive as well as the eligible uses for the funds. Discussion was held amongst the trustees regarding future projects or expenditures that could be completed with the use of these funds. The trustees agreed to gather more information and discuss further at the next meeting.

2019-2020 Audit

The trustees reviewed the bi-annual audit report compiled from the results of the Auditor of State Agreed Upon Procedures completed for calendar years 2019 and 2020.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,087.71; Motor Vehicle License Tax \$108.36; Local Government Sales Tax \$1,412.57; LGF \$346.96; Motor Vehicle Permissive License Tax \$519.00. Bradley Sites \$20.00 ball field rental. Ashley Swiger \$200.00 township hall rental. Preferred Planning Services \$125.00 township hall rental. Sara Tillman \$75.00 township hall rental. Greg DeJaynes \$10.00 ball field rental. Samantha Conner \$200.00 township hall rental. Ashleigh King \$75.00 township hall rental. Ohio Bureau of Workers Comp \$973.00 premium refund. Marysville Municipal Court \$313.50 traffic fines. Star Ohio \$50.23.

The trustees duly noted the check sequence from the previous month ending with check #5563 and checks presented for approval at the current meeting beginning with check #5564. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2187:** motion to approve the bank statement and bank reconciliation by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2188:** motion to pay bills by Mr. Long, seconded by Mr. Conroy.
- Motion unanimously approved.

	5564	Scott Brackenridge	1000-110-121	1,681.98
	5565	Keith Conroy	1000-110-111	303.94
	5565	Keith Conroy	2021-330-111	303.94
	5566	William Jordan	1000-110-111	451.49
	5566	William Jordan	2021-330-111	451.49
	5567	David Long	1000-110-111	468.36
	5567	David Long	2021-330-111	468.38
	5568	Ron Todd	1000-130-150	916.59
	5569	OPERS	1000-110-111	158.75
	5569	OPERS	1000-110-211	378.78
	5569	OPERS	1000-130-150	111.80
	5569	OPERS	2021-330-111	158.74
	5569	OPERS	2021-330-211	222.25
	Vouc	IRS	1000-110-111	28.21
	Vouc	IRS	1000-110-121	146.65
	Vouc	IRS	1000-110-212	118.85
	Vouc	IRS	1000-110-213	67.03
	Vouc	IRS	1000-130-150	60.51
	Vouc	IRS	2021-330-111	28.20
	Vouc	IRS	2021-330-213	23.02
	Vouc	Ohio Dept. Taxation	1000-110-111	12.92
	Vouc	Ohio Dept. Taxation	1000-110-121	70.19
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.91
	Vouc	School Dist. Income Tax	1000-110-111	13.84
	Vouc	School Dist. Income Tax	1000-110-121	18.09
	Vouc	School Dist. Income Tax	2021-330-111	13.82
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-21	5570	Tonya Jordan	1000-120-329	325.00
B15-21	5571	Richard Neill	1000-410-329	1,072.50
P 4-21	5572	Ohio Edison	1000-120-351	294.85
P 9-21	5573	Verizon Wireless	1000-130-341	49.00
P10-21	5574	Time Warner Cable	1000-120-329	74.98
B18-21	5575	Discount Portable Toilets	1000-610-599	75.00
P 1-21	5576	Jerome Township	2191-220-360	100,062.24
P 2-21	5577	Union County Engineer	2021-330-420	442.86
P 8-21	5578	Auditor of State	1000-110-313	876.00
P 5-21	5579	Heritage Cooperative	1000-120-353	879.99

B 9-21	5580	Ron Todd	1000-130-330	14.00
B12-21	5580	Ron Todd	1000-130-599	69.32
B 9-21	5581	Joni Orders	1000-130-330	135.00
B 9-21	5582	Kevin Bryant	1000-130-330	120.00
B 9-21	5583	Eryn Staats	1000-130-330	120.00
B 9-21	5584	Tim Belmonte	1000-130-330	40.00
B 9-21	5585	Freeman Troyer	1000-130-330	40.00
B 9-21	5586	Jim Lawrenz	1000-130-330	40.00
B 9-21	5587	Maryann Sweeney	1000-130-330	120.00
P14-21	5588	Wilson, Phillips & Agin	1000-110-312	1,296.00

Interest for the month is: \$20.67

Interest for the year is: \$180.54

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2189:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer