

**Millcreek Township Trustees  
Regular Meeting Minutes  
December 7, 2009**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:15 p.m. in the Millcreek Township Community Building. Mr. Lynch called the meeting to order with the following members and visitors present:

**MEMBERS:** Bill Lynch, Keith Conroy, Marian Jacques, Joyce Beaver.

**VISITORS:** Bill Jordan, Keith Rausch, Cpl. Warden – Union County Sheriff's Department, Mike Rose, Bill Schrader, Chip Sanese and Rick Ruggles.

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,327.85; Motor Vehicle License Tax \$83.20; Local Government Distribution \$1,993.55; General Fund \$2,250.02 Tangible Personal Property Tax; Special Levy Fire \$7,532.66 Tangible Personal Property Tax. Union County Auditor: Tangible Personal Property Tax - General Fund \$149.53, Special Levy Fire \$512.68, Special Levy Police Protection \$213.62. Union County Auditor Homestead Tax: General Fund \$13.79, Special Levy Fire \$47.26, Special Levy Police \$18.14. Marysville Municipal Court \$583.00 traffic fines. Angel Rideout \$75.00 building rental. Cheryl Byers \$75.00 building rental. Star Ohio: \$70.88.

**Business Session**

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on November 2, 2009.

- **Resolution #797:** motion to approve the minutes of the November 2, 2009 regular meeting by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the minutes of the special meeting held on November 17, 2009.

- **Resolution#798:** motion to approve the minutes of the November 17, 2009 emergency meeting by Mr. Lynch, seconded by Ms. Jacques.
- Mr. Lynch and Ms. Jacques, yes; Mr. Conroy abstain.

**Sheriff's Department**

Cpl. Warden presented the monthly stats.

- Cpl. Warden reported several incidents of cars being broken into in the northern part of the county. He advised residents to remove personal items from their vehicles and to lock vehicles.

**Citizen Comments**

Mike Rose introduced himself as a candidate for Union County Auditor in 2010.

- Mr. Rose has a degree in accounting with a focus in finance.
- If elected, Mr. Rose would like to improve the relationship between the County Auditor's Office with other county offices and the townships; evaluate technology within the auditor's office; and promote team work within the auditor's office by cross training employees.

**Zoning**

**Shearer Property**

Mr. Ruggles expressed his concern that Mr. Shearer has exceeded the time limitation for the removal of his business from the Smart Cole Road location.

- The trustees stated Mr. Shearer has exceeded the time limitation. No action has been taken due to the vacancy in the Zoning Administrator position.
- Mr. Conroy asked Mr. Ruggles to document activity at the property with pictures and forward those pictures to him. Mr. Conroy will submit the pictures to Rick Rodger at the Prosecuting Attorney's Office.

Mr. Schrader inquired about the US 33 Corridor Committee. Mr. Conroy replied there have been no recent meetings due to litigation between the City of Dublin and the City of Marysville.

### Zoning Commission

The Zoning Commission will meet with Jill Tangemann to discuss PUD revisions on December 17, 2009 prior to the regular meeting.

- The organization meeting is set for January 21, 2010.

Bill Jordan submitted a letter of resignation from the Zoning Commission effective December 7, 2009

- **Resolution #799:** motion to accept Bill Jordan's letter of resignation from the Zoning Commission effective immediately by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.
- **Resolution #800:** motion to move Jim Lawrenz from First Alternate on the Zoning Commission to position vacated by Bill Jordan effective immediately by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.

### Zoning Administrator

Mr. Lynch was advised by the Union County Prosecuting Attorney's Office the township could hire someone to issue permits until a Zoning Administrator is hired.

- There was discussion about hiring Kenny Coakley to issue zoning permits in the interim period until a Zoning Administrator is hired. Mr. Lynch will consult the Prosecutor's Office to determine if there is a conflict since Mr. Coakley is an alternate on the Zoning Commission.
- **Resolution #801:** motion to hire Kenny Coakley to issue zoning permits in the interim until a Zoning Administrator is hired at a rate of \$50.00 per permit, pending approval from the Prosecutor's Office by Ms. Jacques, seconded by Mr. Lynch.
- Motion unanimously approved.

Mr. Conroy presented copies of resumes submitted for the Zoning Administrator position.

- A score sheet is attached. Mr. Conroy requested the three trustees, Bill Jordan incoming trustee, Joni Orders and Jason Comstock review and score the applicants.
- The trustees will review the score sheets at the year end meeting and select six candidates for the interview process.

### Land Use Growth Plan

The Zoning Commission has approved the revision of the Land Use Growth Plan.

### Trustees

#### Mr. Conroy

Bob Neill contacted Mr. Conroy about a No Outlet and Speed Limit signs that were placed in his yard on Clark Drive by the Union County Engineer's Office.

- The signs are approximately 60 feet from the intersection of Clark Drive and Watkins Road. Mr. Neill is requesting the trustees authorize the Engineer's Office to move the signs 30 feet from the intersection.
- **Resolution #802:** motion to authorize the Union County Engineer's Office to move the No Outlet and Speed Limit signs 30 feet from the intersection by Ms. Jacques, seconded by Mr. Lynch.
- Motion unanimously approved.

Mr. Conroy contacted Rick Rodger of the Prosecuting Attorney's Office on the status of the reimbursement from Forest City.

- Mr. Rodger will try to contact Forest City one more time regarding the reimbursement. If there is no agreement, the case will be filed with the Union County Common Pleas Court.

#### Mr. Lynch

The year end meeting was discussed.

- **Resolution 803:** motion to set the year end meeting for December 21, 2009 with a hearing on the Land Use Growth Plan revisions at 6:30 p.m. with the year end meeting to follow at 7:00 p.m. by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.

The township is still trying to locate someone to replace the light bulbs on the ball field.

Repairs are needed for the flag pole at the township building. Ms. Jacques will look for information regarding the repairs.

Ms. Jacques

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check # 2772 and checks presented for approval at the current meeting beginning with check # 2773. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #804:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and Cash Summary Fund Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #805:** motion to pay the bills by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.

B75-09	2773	ShannonGreen Lawn Care	1000-410-730	3,845.00
	2774	Joyce Beaver	1000-110-121	1,010.09
	2775	Keith Conroy	1000-110-111	38.58
	2775	Keith Conroy	2021-330-111	557.25
	2776	Marian Jacques	1000-110-111	8.45
	2776	Marian Jacques	2021-330-111	25.35
	2777	William Lynch	1000-110-111	186.86
	2777	William Lynch	2021-330-111	560.58
	Vouc	IRS	1000-110-111	9.33
	Vouc	IRS	1000-110-121	175.94
	Vouc	IRS	1000-110-213	29.84
	Vouc	IRS	2021-330-111	27.96
	Vouc	IRS	2021-330-213	27.96
	2778	OPERS	1000-110-111	64.29
	2778	OPERS	2021-330-111	192.90
	2778	OPERS	2021-330-211	270.06
	2778	OPERS	1000-110-211	288.10
	2778	OPERS	1000-110-121	141.48
	2779	OPEDC	1000-110-111	331.25
	2779	OPEDC	2021-330-111	543.75
P 6-09	2780	Ohio Edison	1000-120-351	139.69
B68-08	2781	Tonya Jordan	1000-120-329	250.00
	2782	Marysville JT	1000-110-345	21.00
	2782	Marysville JT	1000-130-345	49.00
P 8-09	2783	Columbus Ohio Gas	1000-120-353	537.66
P11-09	2784	Lincoln St. Studio	1000-110-317	4,700.00
P 2-09	2785	Union County Engineer	2021-330-420	34.87
P14-09	2786	Verizon Wireless	1000-120-341	42.37

Interest for the month is: \$481.47

Interest for the year is: \$7,805.51.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #806:** motion to adjourn by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.