

**Millcreek Township Trustees
Regular Meeting Minutes
November 3, 2014**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:50 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Deputy Haycox- Union County Sheriff's Department, Craig Hibner – OTARMA, Jason Stamford – Union County Economic Development, Bob Barker, Georgia Tobin, Doug Loudenslagen, and Joni Orders.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,649.01; Motor Vehicle License Tax \$84.81; Local Government Distribution \$991.06. Union County Auditor Real Property Tax Rollback Settlement: General Fund \$3,825.47; Special Levy Fire/Ems Fund \$11,568.64; Special Levy Police Fund \$4,820.27. State of Ohio Department Taxation/Revenue Manufactured Home Rollback Settlement: General Fund \$2.70, Special Levy Fire Fund \$8.15, Special Levy Police Fund \$3.40. BWC Rebate: General Fund \$201.50, Gasoline Fund \$544.80. Marysville Municipal Court \$410.00 traffic fines. Tom Griffith \$75.00 building rental. Cheryl Byers \$75.00 building rental. UPL \$100.00 building rental. Jacob Yates \$250.00 building permit. Chad Landsettle \$50.00 building permit. Star Ohio: \$8.70. Star Plus: \$85.10.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on October 6, 2014.

- **Resolution #1402:** motion to approve the minutes of the October 6, 2014 regular meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Miscellaneous

Jason Stamford, Union County Economic Development Office, presented the trustees with a resolution to approve the continuance of the Ohio Enterprise Zone No. 178 and No. 190 Tax Incentive for Evolution Ag.

- **Resolution #1403:** motion to approve the continuance of the Ohio Enterprise Zone No. 178 and No. 190 Tax Incentive for Evolution Ag as originally approved and to authorize the Enterprise Zone Manager to notify the Ohio Development Services Agency of this approval by March 31, 2015 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Georgia Tobin presented the trustees with a quote to transfer the Millcreek Township website domain name, and hosting relocation to Omnis. Omnis will charge an annual fee of approximately \$100.00.

- **Resolution #1404:** motion to hire Georgia Tobin to transfer the Millcreek Township website and email to Omnis for a single fee of \$600.00, and to continue maintenance of the township website for a \$10.00 monthly fee by Mr. Conroy, seconded by Mr. Lynch.
- Resolution unanimously approved.

Mr. Lynch received a letter of resignation from Joe Clase as Zoning Administrator.

- **Resolution #1405:** motion to accept the letter of resignation from Joe Clase as Zoning Administrator effective November 1, 2014 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Craig Hibner, reviewed the OTARMA renewal policy for property and liability insurance.

- **Resolution #1406:** motion to renew the township property and liability insurance with OTARMA for a cost of \$4,882.00 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The audit advisory meeting was set for December 1, 2014 at 6:45 p.m. prior to the regular monthly trustee meeting.

The end of year meeting was discussed and the meeting date was set for Monday, December 22, 2014 at 7:00 p.m. at the township community center.

Citizen Comments

None

Union County Sheriff's Department

- Deputy Haycox had nothing to report.

Zoning

Zoning Administrator

The monthly call and activity log for October was reviewed.

- **Resolution #1407:** motion to approve the Zoning Administrator's report as submitted for October, 2014 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Zoning Commission

Members of the Zoning Commission did not meet in October.

Outdoor Fitness Station

The outdoor fitness station has been completed.

Trustees

Mr. Lynch

- Heritage Cooperative will set the new propane tank on November 5.
- Mr. Lynch and Mr. Jordan are working on bathroom insulation in the township building.

Mr. Conroy

- The township newsletter was sent out.
- JEDD update: nothing new to report
- US 33 Corridor Committee: Columbus 2020 has invited the US 33 Corridor committee members to accompany them to Detroit in December to meet with members of the automotive industry that may be interested in locating facilities in the US 33 corridor area. Mr. Conroy is planning on attending.
- US 42 Thoroughfare Study: UCE Jeff Stauch is in contact with the contractor working on the study. The trustees noted concerns about increased traffic on US 42 and safety issues at intersections on US 42.

Mr. Jordan

- The fitness equipment path is complete.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #4067 and checks presented for approval at the current meeting beginning with check #4068. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1408:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

P10-14	4068	Ohio Edison	1000-120-351	154.74
	4069	Joyce Beaver	1000-110-121	1,024.68
	4070	Joe Clase	1000-130-330	871.07
	4071	Keith Conroy	1000-110-111	261.87

	4071	Keith Conroy	2021-330-111	261.87
	4072	William Jordan	1000-110-111	409.80
	4072	William Jordan	2021-330-111	409.80
	4073	William Lynch	1000-110-111	360.98
	4073	William Lynch	2021-330-111	360.97
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	366.02
	Vouc	IRS	1000-110-213	58.95
	Vouc	IRS	1000-130-150	14.50
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	4074	OPERS	1000-110-111	141.48
	4074	OPERS	1000-110-121	165.05
	4074	OPERS	1000-130-150	100.00
	4074	OPERS	1000-110-211	569.13
	4074	OPERS	2021-330-111	141.48
	4074	OPERS	2021-330-211	198.06
	4075	Ohio Public Emp. Def.	1000-110-111	150.00
	4075	Ohio Public Emp. Def.	2021-330-111	150.00
	4076	Ohio Dept. Taxation	1000-110-111	109.09
	4076	Ohio Dept. Taxation	1000-110-121	78.24
	4076	Ohio Dept. Taxation	1000-130-150	6.60
	4076	Ohio Dept. Taxation	2021-330-111	9.06
	4077	School Dist. Income Tax	1000-110-+111	11.03
	4077	School Dist. Income Tax	1000-110-121	16.51
	4077	School Dist. Income Tax	1000-130-150	7.83
	4077	School Dist. Income Tax	2021-330-111	11.01
P 7-14	4078	Union County Engineer	2021-330-420	37.21
P 9-14	4079	Ohio Township Assoc.	1000-110-382	1,662.00
P 8-14	4079	Ohio Township Assoc.	1000-110-381	3,220.00
B51-14	4080	Keith Conroy	1000-110-410	534.89
B54-14	4081	Tonya Jordan	1000-120-329	300.00
B57-14	4082	Joe Clase	1000-130-330	256.08
P 3-14	4083	Union County Sheriff	2192-210-360	15,822.93
P13-14	4084	Verizon Wireless	1000-130-341	28.12
B57-14	4085	Joe Clase	1000-130-330	11.12
B63-14	4086	Keith Conroy	1000-610-599	10.97

Interest for the month is: \$
Interest for the year is: \$2,670.14.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1409:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer