

**Millcreek Township Trustees  
Regular Meeting Minutes  
November 2, 2009**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:10 p.m. in the Millcreek Township Community Building. Mr. Lynch called the meeting to order with the following members and visitors present:

**MEMBERS:** Bill Lynch, Keith Conroy, Marian Jacques, Joyce Beaver.

**VISITORS:** Bob Whitmore, Bill Jordan, Andrea Weaver, Rick Ruggles, David Leitch, Sheriff Nelson and Deputy Kempfski.

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,503.54; Motor Vehicle License Tax \$79.02; Local Government Distribution \$1,704.29. Union County Auditor: Estate Tax \$972.00. State of Ohio Dept of Taxation/Revenue: Special Levy Fire Fund - \$4.62, Special Levy Police Fund - \$1.73, General Fund - \$1.35. Marysville Municipal Court \$1,085.25 traffic fines. Millcreek Self Storage \$955.00 building permit. Morton Buildings \$100.00 building permit. Tim Norman \$400.00 Variance Application. Star Ohio: \$82.19.

**Business Session**

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on October 5, 2009.

- **Resolution #784:** motion to approve the minutes of the October 5, 2009 regular meeting by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the minutes of the emergency meeting held on October 19, 2009.

- **Resolution#785:** motion to approve the minutes of the October 19, 2009 emergency meeting by Ms. Jacques, seconded by Mr. Conroy.
- Motion unanimously approved.

**Sheriff's Department**

Sheriff Nelson presented the trustees with the projected contract cost for the Public Safety Officer, PSO, for 2010 through 2012.

- Jerome Township and Millcreek Township will share the contract cost of three PSO's. Jerome Township will assume 75 percent and Millcreek Township will assume 25 percent of the total contract cost for the PSO's.
- The projected contract cost for Millcreek Township is approximately \$55,000.00 in 2010, approximately \$60,000.00 in 2011, and approximately \$64,000.0 in 2012.
- PSO grant money will reduce Millcreek Township's contract cost by \$14,194.26 in calendar years 2010 and 2011.

The trustees reviewed the Letter of Understanding and the contract for additional Public Safety Services.

- **Resolution #786:** motion to sign the Letter of Understanding as an addendum to the 2010-2012 Public Safety Services contract as an mutual agreement between the Millcreek and Jerome Township Trustees and the Union County Sheriff for a Public Safety District including Millcreek Township and Jerome Township that will remain in effect through the duration of the contract by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.
- **Resolution #787:** motion to sign the contract for additional Public Safety Services in a Public Safety Services District consisting of Millcreek and Jerome Townships to assign, exclusively, three full time Deputy Sheriffs to enforce coverage, keep the peace, protect property and perform other necessary police functions within the two townships by Mr. Conroy, seconded by Ms. Jacques.
- Motion unanimously approved.

Deputy Kempfski presented the monthly stats.

### Citizen Comments

Andrea Weaver introduced herself as a candidate for Union County Auditor in 2010.

- She has a degree in accounting and has worked in the assessment division of the Union County Auditor's Office for 10 years. She feels she has the education and experience necessary for the office of Union County Auditor.

### Zoning

Mr. Lynch stated the trustees accepted David Leitch's resignation as Zoning Administrator on October 19, 2009.

- Mr. Conroy has posted the zoning administrator position. Applicant's resumes will be accepted through November 30, 2009.
- Mr. Conroy asked Mr. Leitch if he would be willing to give direction and coaching during the transition period of hiring and training a new zoning administrator.
- Mr. Leitch agreed to help during the transition. Mr. Leitch's compensation will be discussed at the December meeting.

### Zoning Commission

Mr. Whitmore reported the Zoning Commission has been working in conjunction with Frank Elmer to update the Millcreek Township Land Use/Growth Plan.

- The Zoning Commission will meet with Mr. Elmer at 6:00 p.m. prior to the regular meeting on November 19, 2009.
- The Zoning Commission will conduct a hearing on November 17, 2009 on the M1/M2 zoning classifications.
- Mr. Lynch stated the trustees have scheduled a hearing on December 7, 2009 at 6:00 p.m. as a continuation of their August 5, 2009 hearing on zoning resolution text revisions and to review the M1/M2 zoning classifications. He requested the Zoning Commission provide the trustees with the text changes in an understandable format.

### Board of Zoning Appeals

The BZA held a hearing on October 28, 2009 to review a variance application from Tim Norman.

- The organization meeting for 2010 has been set for January 12, 2010.

### Trustees

#### Mr. Conroy

Mr. Rogers of the Union County Prosecutor's Office has sent Forrest City Development a letter regarding the reimbursement of fees associated with the Bayley Pointe Development.

- If reimbursement does not transpire, charges may be filed in December.

#### Mr. Lynch

Mr. Conley has the trees for the cemetery however it has been too wet to plant them.

- Successful planting can be done through December.

Mr. Lynch is still trying to locate someone to replace ball field lights.

- Ms. Jacques stated she had contacted the Marysville City Parks and Recreation department. They borrow a ladder truck from Marysville Fire Department to install new light bulbs. Ms. Jacques contacted Jerome Township Fire Department. They do not have a ladder truck but will send Lt. Wilson out to assess if the fire department can assist in the installation of new bulbs.

#### Ms. Jacques

Ms. Jacques contacted Solid Waste Management regarding establishing a monthly recycling station in Millcreek Township. She was advised the EPA will not permit this because of the proximity to Union Recyclers and to Jerome Township, which has a monthly recycling day.

A light in the men's bathroom at the community center is flickering. Mr. Lynch will check on this.

The Salute to Leaders banquet is November 12, 2009 from 6:30 to 9:00 p.m. at the Union County Service Building.

#### Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check # 2755 and checks presented for approval at the current meeting beginning with check # 2756. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #788:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and Cash Summary Fund Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #789:** motion to pay the bills by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.

	2756	David Leitch	1000-130-150	428.90
	2757	Joyce Beaver	1000-110-121	1,010.09
	2758	Keith Conroy	1000-110-111	38.58
	2758	Keith Conroy	2021-330-111	557.25
	2759	Marian Jacques	1000-110-111	8.45
	2759	Marian Jacques	2021-330-111	25.35
	2760	William Lynch	1000-110-111	186.86
	2760	William Lynch	2021-330-111	560.58
	Vouc	IRS	1000-110-111	9.33
	Vouc	IRS	1000-110-121	175.94
	Vouc	IRS	1000-130-150	7.11
	Vouc	IRS	1000-110-213	36.95
	Vouc	IRS	2021-330-111	27.96
	Vouc	IRS	2021-330-213	27.96
	2761	OPERS	1000-130-150	49.04
	2761	OPERS	1000-110-111	64.29
	2761	OPERS	2021-330-111	192.90
	2761	OPERS	2021-330-211	270.06
	2761	OPERS	1000-110-211	356.75
	2761	OPERS	1000-110-121	141.48
	2762	OPEDC	1000-110-111	331.25
	2762	OPEDC	2021-330-111	543.75
P 6-09	2763	Ohio Edison	1000-120-351	262.76
P 8-09	2764	Columbus Ohio Gas	1000-120-353	760.36
P18-09	2765	Wolf, Rogers, Dickey & Co	1000-110-312	649.00
B68-08	2766	Tonya Jordan	1000-120-329	250.00
B74-09	2767	Richard Neill	1000-410-329	536.50
P10-09	2768	Vorys, Sater, Seymour & Pease	1000-110-317	900.00
B69-09	2769	Marian Jacques	1000-120-420	21.30
B74-09	2770	Fisher's Tree Service	1000-410-329	750.00
P14-09	2771	Verizon Wireless	1000-120-341	42.37
	2772	Marysville JT	1000-110-345	10.50
	2772	Marysville JT	1000-130-345	29.75

Interest for the month is: \$508.20.

Interest for the year is: \$7,324.04.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #790:** motion to adjourn by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.