

**Millcreek Township Trustees
Regular Meeting Minutes
May 5, 2014**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:15 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, Forrest Day, Megan Day, Benjamin Day, Greg Goebler, Pat Macklin, Don Bouic, Rob Bouic, and Deputy Haycox Union County Sheriff's Department.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution (February): Gasoline Tax \$7,078.49; Motor Vehicle License Tax \$115.34; Local Government Distribution \$704.01. State of Ohio Department Taxation/Revenue Homestead/Rollback: General Fund \$3,818.92, Special Levy Fire Fund \$11,548.45, Special Levy Police Fund \$4,811.70. Marysville Municipal Court \$695.50 traffic fines. Ohio Bureau of Worker's Compensation refund \$12.44. Bryan Wilson \$75.00 building rental. Potter's Carpet/Flooring \$160.00 building rental. Jeff Krouse \$60.00 ball field rental. Ryan Beatty \$40.00 ball field rental. Star Ohio: \$3.79. Star Plus: \$82.27.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on April 7, 2014.

- **Resolution #1362:** motion to approve the minutes of the April 7, 2014 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Citizen Comments

Mr. Goebler and Mr. Macklin, residents of Wilderness Trails, voiced concerns about a proposed extension of the soccer fields located off Watkins Road. The proposed plans include access to the extended fields from Brown Road. They are concerned about increased traffic in a residential section, noise, and devaluation of their property.

Mr. Lynch explained the trustees have no input on the soccer fields as the agreement is between two private parties, Shelly Materials and the soccer league. He referred them to the Union County Engineer to express traffic concerns and that they talk to the soccer league.

Union County Sheriff's Department

Deputy Haycox had nothing to report, nor did the trustees.

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for April.

- **Resolution #1363:** motion to approve the Zoning Administrator's report as submitted for April, 2014 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Clase stated the netbook purchased by the township would no longer accept software updates. Mr. Clase requested permission to purchase a laptop or tablet for zoning administrator use.

- **Resolution #1364:** motion to approve the purchase of a laptop or tablet for zoning administrator use not to exceed \$1,200.00 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Clase informed the trustees he had received a \$1,800.00 scholarship to cover registration/lodging costs for attendance at two zoning seminars. The first seminar is May 8, 2014 in Madison, WI. – Mr. Clase requested financial support from the township for his transportation cost, (driving) to this seminar.

- **Resolution #1365:** motion to approve reimbursement of Mr. Clase gas receipts, not to exceed \$400.00, to attend the seminar on May 8-9, 2014 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission is reviewing code changes.

- Mr. Clase has been contacted by an individual interested in putting a gas station and strip mall in Millcreek Township. The proposed property is zoned B-2, Mr. Clase is recommending rezoning of the property and has invited them to the next zoning commission meeting to discuss the matter.

Outdoor Fitness Station

Mr. Clase reported the weather has prohibited working on the fitness station.

Davisson Property

Mr. Clase conducted an on-site inspection of the Davisson property on April 23, 2014. Mr. Clase noted three relevant findings:

- Pile of logs, trees, mulch, and concrete stored outdoors
- Old/unusable tires stored outdoors
- Screening removed on the western boundary and none at all on the eastern boundary

Mr. Day is concerned about the lack of screening with trees on the western side of the Davisson property not being in accordance with the agreed entry of November, 2013 in the Union County Common Pleas Court. Mr. Jordan responded the court order stated Mr. Davisson had to screen debris on the property - since there is no debris, trees do not need to be planted on the western/Day side of the Davisson property. Mr. Willis, neighbor on the eastern side of the Davisson property, stated in a letter that he has no problem with Mr. Davisson planting smaller trees that what was named in the court agreement.

There appears to be some conflict in prior court agreements and the current agreement. Mrs. Day questioned whether the current agreement has precedent over prior agreements.

The trustees requested Mr. Clase seek guidance from the Prosecuting Attorney's Office and Mr. Clase request a written opinion from the Prosecuting Attorney's Office on the three relevant findings from the April 23 on-site inspection.

Trustees

Mr. Lynch

- Mr. Lynch and Mr. Troyer examined the men's bathroom in the community building. Mr. Troyer made recommendations for insulating the pipes in the men's bathroom. Mr. Jordan suggested he contact an insulation company to conduct an inspection of the building.
- Mr. Lynch has placed the trash cans in the ball field and park area.

Mr. Conroy

- A JEDD meeting was held with members of Marysville City Council in April. There were some concerns that a JEDD agreement would prevent annexation by the City for an agreed number of years while the Union County water and sewer agreement states the City can annex an area where they provide water and sewer.
- ODOT was receptive to working the Union County Engineer's Office on a US 42 thoroughfare study.
- Mr. Conroy met with Chief Skeldon, Jerome Township, to discuss the fire contract between Millcreek and Jerome Townships. Mr. Conroy is requesting a meeting between himself, Chief Skeldon and the fiscal officers from both entities.
- The trustees had discussed vacating unused roads/alleys in the township at a prior meeting. Mr. Conroy will request a meeting between himself, representatives from the church, and Mr. Rodger, Union County Prosecutor's Office.

Mr. Jordan

- Mr. Jordan reported the carpet/flooring in the community building has been completed.
- Mr. Jordan purchased a new vacuum cleaner for the building.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3945 and checks presented for approval at the current meeting beginning with check #3946. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1366:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1367:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

P10-14	3946	Ohio Edison	1000-120-351	83.57
	3947	Joyce Beaver	1000-110-121	1,024.36
	3948	Joe Clase	1000-130-330	870.99
	3949	Keith Conroy	1000-110-111	261.84
	3949	Keith Conroy	2021-330-111	261.84
	3950	William Jordan	1000-110-111	409.76
	3950	William Jordan	2021-330-111	409.76
	3951	William Lynch	1000-110-111	360.94
	3951	William Lynch	2021-330-111	360.94
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	366.02
	Vouc	IRS	1000-110-213	58.95
	Vouc	IRS	1000-130-150	14.50
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3952	OPERS	1000-110-111	141.48
	3952	OPERS	1000-110-121	165.05
	3952	OPERS	1000-130-150	100.00
	3952	OPERS	1000-110-211	569.13
	3952	OPERS	2021-330-111	141.48
	3952	OPERS	2021-330-211	198.06
	3953	Ohio Public Emp. Def.	1000-110-111	150.00
	3953	Ohio Public Emp. Def.	2021-330-111	150.00
	3954	Ohio Dept. Taxation	1000-110-111	109.19
	3954	Ohio Dept. Taxation	1000-110-121	78.56
	3954	Ohio Dept. Taxation	1000-130-150	6.68
	3954	Ohio Dept. Taxation	2021-330-111	9.17
	3955	School Dist. Income Tax	1000-110-+111	11.03
	3955	School Dist. Income Tax	1000-110-121	16.51
	3955	School Dist. Income Tax	1000-130-150	7.83
	3955	School Dist. Income Tax	2021-330-111	11.01
P16-14	3956	Potters Carpet/Floors	1000-120-323	9,471.66
	3957-3959	Void		
B32-14	3960	Tonya Jordan	1000-120-329	300.00
B39-14	3961	Richard Neill	1000-410-329	147.50
P16-14	3962	Potters Carpet/Floors	1000-120-323	565.68
	3962	Potters Carpet/Floors	1000-120-323	101.32
P 3-14	3963	Union County Sheriff	2192-210-360	15,572.61
P13-14	3964	Verizon Wireless	1000-130-341	28.21
P 7-14	3965	Union County Engineer	2021-330-420	1,144.25
P33-14	3966	Tonya Jordan	1000-120-420	315.84
P11-14	3967	Consolidated Gas	1000-120-353	649.79

Interest for the month is: \$293.83.

Interest for the year is: \$1,119.72.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1368:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer