

**Millcreek Township Trustees
Regular Meeting Minutes
March 1, 2010**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:15 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, Deputy Kempfski– Union County Sheriff's Department, Jenny Snapp – LUC, Chief Skeldon – Jerome Township Fire Department and Bill Schrader.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,161.38; Motor Vehicle License Tax \$75.32; Local Government Distribution \$2,034.59. Marysville Municipal Court \$623.50 traffic fines. Christian Fellowship Ball Association \$330.00. National City Bank \$29.17 refund of annual sweep fee. Star Ohio: \$21.49.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on February 1, 2010.

- **Resolution #851:** motion to approve the minutes of the February 1, 2010 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Sheriff's Report

Deputy Kempfski presented the monthly stats. Due to the winter weather conditions, the deputies have not had time to monitor the intersection at Watkins Road and Route 42.

LUC

Jenny Snapp spoke about the importance of residents completing the census questionnaire. Census information helps determine funding for various projects.

- **Resolution #852:** motion that the Millcreek Township Trustees support of and partnership with the 2010 census by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

Ms. Snapp also presented the trustees with sample zoning resolution language for regulation of small wind projects.

- LUC will work with the zoning commission to help draft a section of the zoning resolution pertaining to small wind projects.

The Union County Comprehensive Plan approved in 1999 is in the process of being updated.

- Ms. Snapp noted there is a survey on line as well as paper copies they would encourage residents to complete.
- The survey information is vital to planning the type of community residents want to live in today and in the future.
- The trustees inquired about sub committees working on the Union County Comprehensive Plan. They noted the importance of trustee input on these committees. Mr. Conroy expressed an interest in volunteering to participate on one of the sub committees.

Jerome Township Fire Department

Chief Skeldon presented the report of incidents and activities for 2009. Runs were slightly higher than the previous year.

- Chief Skeldon reported Jerome Township has a fire levy on the May ballot. If approved the funds will, in part, be used to hire an additional fireman as well as update equipment.

Zoning

Zoning Administrator

Mr. Clase emailed the monthly call and activity log for February and asked the trustees to affirm the format. The trustees approved the format and stated the additional information and detail was helpful to the trustees.

- Mr. Clase informed the trustees he had purchased a laptop computer for the Zoning Administrator position with funds approved at the February 2010 meeting.
- **Resolution #853:** motion to approve the Zoning Administrator's report for February 2010 as submitted by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Shearer Property

Mr. Clase contacted Rick Rodger of the Union County Prosecuting Attorney's Office in reference to the Shearer case. Mr. Rodger stated a contempt of court charge will be filed.

Zoning Commission

Mr. Clase reported the Zoning Commission and trustees held a joint session on February 18 to discuss the landscaping of PUD's.

- A joint meeting will be held in March to discuss zoning districts.

The Board of Zoning Appeals

The Board of Zoning Appeals will hold an organization meeting on March 16, 2010 with the Shelly Materials hearing to follow.

Shelly Materials

Mr. Clase stated Shelly Materials has filed a conditional use application for a construction and demolition materials transfer station at their location on Watkins Road.

- The BZA will hold a hearing on March 16, 2010 at 7:00 p.m. Approximately 80 landowners within the adjacent area will be notified of the hearing.

Trustees

Mr. Lynch

Mr. Lynch stated he will be working with sign companies for the township cemetery signs.

Mr. Conroy

Mr. Conroy stated he has been communicating with Rick Rodger regarding the reimbursement of township funds by Forest City.

- Mr. Rodger responded that Forest City has requested detailed billing from Vorys, Sater, and Seymour which has been provided.

Mr. Conroy provided the trustees with information on wall mount display cases.

Mr. Jordan

Mr. Jordan has been working on the lights in the township building restrooms. The problem is with the ballast. Cold weather ballast can be installed to prevent future problems.

There are several ceiling tiles in the building that are stained and need to be replaced.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #2837 and checks presented for approval at the current meeting beginning with check #2838. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #854:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and Cash Summary Fund

Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #855:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

P12-10	2838	Verizon Wireless	1000-130-330	42.50
B 3-10	2839	LUC	1000-110-599	966.55
P 9-10	2840	Vorys, Sater, Seymour & Pease	1000-110-317	800.00
B 3-10	2841	Union County Clerk of Courts	1000-110-599	250.00
P 6-10	2842	Ohio Edison	1000-120-351	119.67
	2843	David Leitch	1000-130-330	263.43
	2844	Joyce Beaver	1000-110-121	\$1,168.10
	2845	Joe Clase	1000-130-330	697.98
	2846	Keith Conroy	1000-110-111	261.37
	2846	Keith Conroy	2021-330-111	408.49
	2847	William Jordan	1000-110-111	409.47
	2847	William Jordan	2021-330-111	409.49
	2848	William Lynch	1000-110-111	410.74
	2848	William Lynch	2021-330-111	410.74
Vouc		Internal Revenue Service	1000-110-111	20.52
Vouc		Internal Revenue Service	1000-110-121	220.22
Vouc		Internal Revenue Service	1000-110-213	60.40
Vouc		Internal Revenue Service	1000-130-150	15.95
Vouc		Internal Revenue Service	2021-330-111	20.52
Vouc		Internal Revenue Service	2021-330-213	20.52
	2849	OPERS	1000-110-111	141.48
	2849	OPERS	1000-110-121	165.05
	2849	OPERS	1000-130-150	110.00
	2849	OPERS	1000-110-211	583.13
	2849	OPERS	2021-330-111	141.48
	2849	OPERS	2021-330-211	198.06
	2850	Ohio Public Emp. Def. Comp.	1000-110-111	150.00
B 5-10	2851	Tonya Jordan	1000-120-329	250.00
B 2-10	2852	Joe Clase	1000-110-410	379.99
P 2-10	2853	Union County Engineer	2021-330-420	276.33
B 2-10	2854	ABCO Printing Plus	1000-110-410	178.81
B10-10	2855	Ohio Dept. Job & Family Service	1000-130-599	3.40

Interest for the month is: \$774.65.

Interest for the year is: \$1,235.69.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #856:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

