

**Millcreek Township Trustees
Regular Meeting Minutes
June 6, 2016**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:30 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey – zoning administrator, Chief Skeldon and Lt. Parsons – Jerome Township Fire Department, Melissa Henry – Union County Health Department, Forrest Day, and Jason Comstock.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$6,513.12; Motor Vehicle License Tax \$100.12; Local Government Distribution \$922.03; LGF \$346.93. Marysville Municipal Court \$880.50 traffic fines. Fairbanks Summer Ball \$40.00 ballfield rental. Locker Soccer \$100.00 soccer field rental. Michael Ford \$75.00 building rental. Joanne Rausch \$75.00 building rental. Star Ohio: \$90.12 Star Plus: \$158.10.

Business

Mr. Lynch asked for a motion to approve the meeting minutes of the monthly meeting held on May 2, 2016.

- **Resolution #1595:** motion to approve the minutes of the May 2, 2016 meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Police Protection, PSO, Levy

The current levy for additional police protection, PSO, expires in 2016.

- **Resolution #1596:** motion for a “resolution to proceed” to place a 2.0 mill replacement levy with a .15 mill increase for a total of 2.15 mills for police protection from the Union County Sheriff’s Department for 5 years on the November ballot by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Delaware Street

There was discussion about whether to vacate or make road improvements to Delaware Street. The trustees agree they did not want to set a precedent by vacating Delaware Street which would leave the church with no road frontage.

- **Resolution #1597:** motion to contract with the Union County Engineer’s Office to grade, patch, and chip seal Delaware Street for a cost of \$6,336.41 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Jerome Township Fire Department

- Chief Skeldon introduced Lt. Sam Parsons who will serve as the Fire Protection Officer for Millcreek Township. Lt. Parsons briefly discussed his qualifications and years of service with Jerome Township Fire Department.
- Chief Skeldon discussed holding a “touch a truck” event for Millcreek Township. His department would coordinate the event with the Union County Sheriff’s Department, the Union County Engineer’s Office, and the Union County Health Department.

Union County Health Department

Melissa Henry spoke on the new septic system inspections/regulations mandated by the Ohio Revised Code. Inspection of all septic systems in Millcreek Township is scheduled for 2018 and depending on the type of septic system will be inspected on a 1 , 2, or 5 year basis at a fee of \$50.00. Residents with septic systems will also be assessed a \$50.00 fee every 5 years for a septic system operation permit.

July Trustee Meeting

There is a conflict for the July 5, 2016 trustee meeting, therefore the trustee meeting will be held on July 11, 2016 at 7: 00 p.m.

Zoning

Zoning Administrator

Mr. Honsey submitted the Zoning Administrator's report for May.

- **Resolution #1598:** motion to accept the ZA report as submitted for May by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Davisson Property

Mr. Honsey reported there are three outstanding issues on the court order that need to be addressed. The only township issue is the planting of trees on the west side of the property. Assistant Prosecutor Gray and Mr. Davisson's attorney have been discussing whether Mr. Davisson would need to go onto Mr. Day's property to plant the trees. The other two issues – the flood plain and wood burning stove are issues being determined by the Union County Engineer's Office.

Grilliot Property

There was discussion about Mr. Grilliot living in a trailer on his property on Harriott Road without proper water and sewage hookup. In addition, living in a trailer long term is not permitted by the Millcreek Township Zoning Resolution. The burnt out house on the property is non inhabitable and hasn't been since a fire in May, 2005. Chief Skeldon and Lt. Parsons stated they would check to determine if there is anything their department could do but didn't think it would be promising.

Zoning Commission

The Zoning Commission did not meet in May.

Comprehensive Plan

Mr. Conroy stated the RFP for updating the Millcreek Township Landuse/Growth Plan has been sent out. All proposals must be submitted by June 18, 2016.

Trustees

Mr. Lynch

- The draft of the Cemetery Rules is still being reviewed by the Union County Prosecutor's Office.

Mr. Conroy

- The draft of the US 42 Thoroughfare Plan is available through a link online.
- The Christian Fellowship Ball Association has requested sand/gravel be applied to areas of the ball field.
- The US 33 Corridor Committee is reviewing a corridor agreement.
- The township needs to adopt rules for public meetings.

Mr. Jordan

- Mr. Jordan will apply the requested sand/gravel to the ball field.

Other

- The trustees duly noted the check sequence from the previous month ending with check #4437 and checks presented for approval at the current meeting beginning with check #4438. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.
- **Resolution #1599:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1600:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

B15-16	4438	Discount Septic	1000-610-599	97.50
B 8-16	4439	Silco Fire & Security	1000-120-599	80.64
	4440	Joyce Beaver	1000-110-121	1,087.79
	4441	Keith Conroy	1000-110-111	261.99
	4441	Keith Conroy	2021-330-111	261.98
	4442	Phil Honsey	1000-130-150	907.15
	4443	William Jordan	1000-110-111	409.96
	4443	William Jordan	2021-330-111	409.95
	4444	William Lynch	1000-110-111	381.45
	4444	William Lynch	2021-330-111	381.45
	4445	OPERS	1000-110-111	143.84
	4445	OPERS	1000-110-121	173.30
	4445	OPERS	1000-110-211	594.48
	4445	OPERS	1000-130-150	107.50
	4445	OPERS	2021-330-111	143.84
	4445	OPERS	2021-330-211	201.38
	4446	Ohio Public Emp. Def.	1000-110-111	150.00
	4446	Ohio Public Emp. Def.	2021-330-111	150.00
	Vouc	IRS	1000-110-111	20.86
	Vouc	IRS	1000-110-121	374.57
	Vouc	IRS	1000-110-213	61.58
	Vouc	IRS	1000-130-150	49.23
	Vouc	IRS	2021-330-111	20.86
	Vouc	IRS	2021-330-213	20.86
	Vouc	Ohio Dept. Taxation	1000-110-111	109.06
	Vouc	Ohio Dept. Taxation	1000-110-121	80.01
	Vouc	Ohio Dept. Taxation	1000-130-150	11.12
	Vouc	Ohio Dept. Taxation	2021-330-111	9.05
	Vouc	School Dist. Income Tax	1000-110-111	11.27
	Vouc	School Dist. Income Tax	1000-110-121	17.27
	Vouc	School Dist. Income Tax	2021-330-111	11.25
P 4-16	4447	Ohio Edison	1000-120-351	197.02
B16-16	4448	Area Energy & Electric	1000-610-730	627.00
B15-16	4448	Area Energy & Electric	1000-610-599	1,185.00
B12-16	4449	Phil Honsey	1000-130-599	161.23
B 6-16	4450	Tonya Jordan	1000-120-329	300.00
B13-16	4451	Richard Neill	1000-410-329	1,283.25
P 9-16	4452	Verizon Wireless	1000-130-330	50.18
B15-16	4453	Clarridge's Discount Sep.	1000-610-599	75.00
P 8-16	4454	Treasurer of State	1000-110-313	876.00
B13-16	4455	Bruce Hannen	1000-410-329	500.00
P 2-16	4456	Union County Engineer	2021-330-420	63.17
B 4-16	4457	Union County Trust/Cler	1000-110-599	200.00
B 7-16	4458	Bill Jordan	1000-120-420	60.66

Interest for the month is: \$149.58.

Interest for the year is: \$685.91.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1601:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

