

**Millcreek Township Trustees
Organization/Regular Meeting Minutes
January 7, 2013**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:52 p.m. at the Millcreek Township Community Building for the organization meeting for 2013. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Zoning Administrator – Joe Clase, and Deputy Haycox of the Union County Sheriff’s Department.

Organization

Mr. Lynch asked for a motion to appoint a chairman for 2013.

- **Resolution #1189:** motion to appoint Mr. Lynch as chairman for 2013 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a vice chairman for 2013.

- **Resolution #1190:** motion to appoint Mr. Conroy as vice chairman for 2013 by Mr. Jordan, seconded by Mr. Lynch.
- Motion unanimously approved.

Mr. Lynch asked for a motion to schedule the monthly trustee meeting.

- **Resolution #1191:** motion by Mr. Lynch to schedule the monthly trustee meeting on the first Monday of each month at 7:00 p.m. at the township community building. In the event of a holiday on a scheduled meeting date, the meeting will be held the Tuesday following the holiday, seconded by Mr. Conroy.
- Motion unanimously approved.

Business

Mr. Lynch asked for a motion to approve the year end meeting minutes held on December 20, 2012.

- **Resolution #1192:** motion to approve the minutes of the December 20, 2012 year end meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a trustee representative to LUC for 2013.

- **Resolution #1193:** motion to appoint Mr. Conroy as the trustee representative to LUC for 2013 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint the fire prevention officer for 2013.

- **Resolution #1194:** motion to appoint Dave Wilson as the fire prevention officer for 2013 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the Permanent Appropriations for 2013.

- **Resolution #1195:** motion to approve the 2013 Permanent Appropriations by Mr. Lynch for \$349,100.00 General Fund; \$100.00 Motor Vehicle License Tax Fund; \$155,000.00 Gasoline Tax Fund; \$1,500.00 Cemetery Fund; \$202,500.00 Special Levy-Fire Fund; and \$74,500.00 Special Levy-Police Protection Fund for a total of \$782,700.00, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees reviewed the contracts for cleaning the township building, mowing, and landscape maintenance.

- **Resolution #1196:** motion to hire Tonya Jordan to clean the township community building for 2013 at \$275.00 per month by Mr. Lynch, seconded by Mr. Conroy.

- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.
- **Resolution #1197:** motion to hire Richard Neill to mow the township cemeteries and the grounds of the township community building for 2013 at \$14.75 per hour not to exceed \$9000.00 for the 2013 mowing season by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #1198:** motion to hire Robert Barker for pruning and landscape maintenance at the township building at a rate of \$40.00 per visit for 2013 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The township received the LUC annual assessment fee.

- **Resolution #1199:** motion to pay the LUC annual assessment fee of \$851.50 for 2013 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Sheriff's Report

Deputy Haycox submitted the monthly stats.

Citizen Comments

None

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for December 2012.

- **Resolution #1200:** motion to approve the Zoning Administrator's call and activity log for December 2012 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Clase stated the township had received a grant for parks and recreation from the Ohio Department of Natural Resources in the amount of \$12,272.00.

Davisson Property

Mr. Clase reported that there will be a pre-trial regarding the Davisson zoning violations on January 16.

- **Resolution #1201:** motion to move into executive session to discuss pending litigation by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.
- **Resolution #1202:** motion to return to regular session by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission met in December. An organization meeting will be held in January.

Board of Zoning Appeals

The Board of Zoning Appeals will hold the organization meeting in February.

Appointments of board members to the Board of Zoning Appeals were discussed.

- **Resolution #1203:** motion to appoint Brian Clark for a five year term as first alternate on the Board of Zoning Appeals effective February 1, 2013 to February 1, 2018 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- **Resolution # 1204:** motion to appoint Jeff Pieper to a five year term on the Board of Zoning Appeals effective February 1, 2013 to February 1, 2018 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Trustees

Mr. Lynch

Mr. Lynch presented a resolution for the Upper Scioto Watershed Growth Plan.

- **Resolution #1205:** motion to support the Upper Scioto Watershed Balanced Growth Plan by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Conroy

Mr. Conroy stated he had been in contact with Eric Phillips regarding a JEDD meeting that has tentatively been scheduled for February.

Mr. Jordan

Mr. Jordan had nothing to report on the kitchen ceiling tiles.

Other

The trustees duly noted the check sequence from the previous month ending with check #3602 and checks presented for approval at the current meeting beginning with check #3603. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1206:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

P 1-13	3603	Jerome Township	2191-220-360	84,662.69
B 4-13	3604	LUC	1000-110-599	851.50
P 9-13	3605	InfoGuard	1000-120-599	60.00
B 7-13	3606	Bill Jordan	1000-120-420	72.83
B 4-13	3607	Union County Treasurer	1000-110-599	5.92
P 6-13	3608	Ohio Edison	1000-120-351	199.99

Interest for the month is: \$
Interest for the year is: \$

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1207:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

