

**Millcreek Township Trustees  
Organization/Regular Meeting Minutes  
January 4, 2016**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:00 p.m. at the Millcreek Township Community Building for the 2016 organization meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

**ATTENDEES:** Phil Honsey – zoning administrator, and Tim Belmonte.

**Organization**

Mr. Lynch asked for a motion to appoint a chairman for 2016.

- **Resolution #1541:** motion to appoint Mr. Lynch as chairman for 2016 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a vice chairman for 2016.

- **Resolution #1542:** motion to appoint Mr. Conroy as vice chairman for 2016 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to schedule the monthly trustee meeting.

- **Resolution #1543:** motion to schedule the monthly trustee meeting at the township community building on the first Monday of each month at 7:00 p.m., in the event of a holiday on a scheduled meeting date, the meeting will be held the Tuesday following the holiday by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

**Business**

Mr. Lynch asked for a motion to approve the year end meeting minutes held on December 21, 2015.

- **Resolution #1544:** motion to approve the minutes of the December 21, 2015 year end meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the Permanent Appropriations for 2016.

- **Resolution #1545:** motion to approve the 2016 Permanent Appropriations by Mr. Lynch - General Fund \$365,600.00; Motor Vehicle License Tax Fund \$100.00; Gasoline Tax Fund \$236,000.00; Cemetery Fund \$1,500.00; Special Levy-Fire Fund \$212,500.00; and Special Levy-Police Protection Fund \$90,500.00. Total for all funds \$906,200.00, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a representative to LUC.

- **Resolution #1546:** motion to appoint Mr. Conroy as Millcreek Township's representative to LUC for 2016 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint the fire prevention officer for 2016.

- **Resolution #1547:** motion to appoint Jerome Township Fire Inspector, Sam Powers, as the fire prevention officer for 2016 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees reviewed the contracts for cleaning the township building, mowing, and landscape maintenance.

- **Resolution #1548:** motion to hire Tonya Jordan to clean the township community building for 2016 at \$300.00 per month by Mr. Lynch, seconded by Mr. Conroy.

- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.
- **Resolution #1549:** motion to hire Richard Neill to mow the township cemeteries and the grounds of the township community building for 2016 at \$14.75 per hour not to exceed \$9000.00 for the 2016 mowing season by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #1550:** motion to hire Robert Barker for pruning and landscape maintenance at the township building at a rate of \$40.00 per visit for 2016 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.<sup>3</sup>

The US 33 Corridor representative was discussed.

- **Resolution #1551:** motion to appoint Mr. Conroy as Millcreek Township's representative to the US 33 Corridor Committee for 2016 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

#### Revenue Budget

Revenue budget items in the UAN software for 2016 will be determined by using the 2015 end of year Revenue Status report. The last Certificate of Estimated Resources from the Union County Auditor was dated January 14, 2015 and the 2016 Certificate of Estimated Resources will not be available from the county auditor until February.

#### Sheriff's Report

- The deputy had nothing to report. Mr. Lynch reported a black motorcycle speeding on Watkins-California Road.

#### Citizen Comments

None

#### Zoning

##### Zoning Administrator

- **Resolution #1552:** motion to accept the Zoning Administrator's report for December, 2015 as submitted by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- Mr. Honsey spoke with Mr. Anderson, owner of the old school building, about the township paying for all expenses to vacate Delaware Street. Mr. Anderson had no problem with the township proceeding to vacate the street. The Grants, owners of the adjoining property, have already agreed to vacating Delaware Street.
- Mr. Honsey met with Union Soil and Water Conservation to address possible drainage problems near a lot split in the area of Watkins Road and Clark Drive.

##### Davisson Property

Mr. Honsey stated there will be a hearing on February 8, 2016 at 3:00 p.m. on violations at the Davisson property at 12140 Watkins Road.

##### Zoning Commission

The Zoning Commission met in December and are working on wording improvements to parts of the Millcreek Township Zoning Resolution to make the intent of the Resolution clearer.

- Mr. Conroy stated Jamie Green of Planning Next will make a presentation at the January Zoning Commission meeting to offer suggestions for zoning improvement.

##### Board of Zoning Appeals

- No meeting.

Appointments of board members to the Zoning Commission and Board of Zoning Appeals were discussed.

- The trustees will contact the board members whose terms will be expiring. There are several vacancies that need to be filled.

**Trustees**

**Mr. Lynch**

- Facility duties of the trustees were reviewed and will remain the same for 2016 except for the cemetery duties of selling grave sites and burial coordination. Mr. Lynch will assume those cemetery duties.
- Mr. Lynch is reviewing rules and regulations for the cemetery.
- Mr. Lynch has been in contact with the Alfrey family regarding movement of the family headstone at Watkins Cemetery. They have not reached a decision at this time.

**Mr. Conroy**

- The trustees and representatives from the Union County Engineer’s Office will meet with Burton Planning Services on January 15, 2016 to review the US 42 Thoroughfare Study.
- US 33 Corridor Committee: There was no meeting in December. A meeting has been scheduled for January 8, 2016.
- Mr. Conroy is reviewing the township rules for public meetings.

**Mr. Jordan**

- Mr. Jordan reported damage to one of the ball field lights. It appears that the welds broke causing it to fall to the ground. This has caused concerns about the other ball field lights and the need to have them inspected.
- Mr. Jordan will contact an electrician to have the lights inspected.
- Mr. Jordan will get estimates for repair/replacement of the light/lights.

**Other**

The trustees duly noted the check sequence from the previous month ending with check #4355 and checks presented for approval at the current meeting beginning with check #4356. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1553:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

P	1-16	4356	Jerome Township	2191-220-360	92,513.20
B	2-16	4357	Marysville JT	1000-110-345	27.00
P	9-16	4358	Verizon Wireless	1000-130-341	51.37
P	4-16	4359	Ohio Edison	1000-120-351	189.87
B	4-16	4360	Union County Treasurer	1000-110-599	7.10

Interest for the month is: \$

Interest for the year is: \$

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

**Motion to Adjourn**

- **Resolution #1554:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch  
Chairman

X

Joyce Beaver  
Fiscal Officer

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