

**Millcreek Township Trustees  
Regular Meeting Minutes  
January 4, 2010**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:15 p.m. at the Millcreek Township Community Building for the organization meeting for 2010. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Lynch, Bill Jordan and Joyce Beaver.

**ATTENDEES:** Cprl. Warden – Union County Sheriff's Department, Bill Schrader and Jim Schrader.

**Organization**

Mr. Lynch asked for a motion to appoint a chairman for 2010.

- **Resolution #818:** motion to appoint Mr. Lynch as chairman for 2010 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a vice chairman for 2010.

- **Resolution #819:** motion to appoint Mr. Conroy as vice chairman for 2010 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to schedule the monthly trustee meeting.

- **Resolution #820:** motion by Mr. Lynch to schedule the monthly trustee meeting on the first Monday of each month at 7:00 p.m. at the township community building. In the event of a holiday on a scheduled meeting date, the meeting will be held the Tuesday following the holiday, seconded by Mr. Jordan.
- Motion unanimously approved.

**Business**

Mr. Lynch asked for a motion to approve the minutes of the hearing held on December 7, 2009.

- **Resolution #821:** motion to approve the minutes of the December 7, 2009 hearing by Mr. Lynch, seconded by Mr. Conroy.
- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on December 7, 2009.

- **Resolution #822:** motion to approve the minutes of the December 7, 2009 regular meeting by Mr. Lynch, seconded by Mr. Conroy.
- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.

Mr. Lynch asked for a motion to approve the year end meeting minutes held on December 21, 2009.

- **Resolution #823:** motion to approve the minutes of the December 21, 2009 year end meeting by Mr. Lynch, seconded by Mr. Conroy.
- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.

Mr. Lynch asked for a motion to appoint a trustee representative to LUC for 2010.

- **Resolution #824:** motion to appoint Mr. Conroy as the trustee representative to LUC for 2010 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint the fire prevention officer for 2010.

- **Resolution #825:** motion to appoint Dave Wilson as the fire prevention officer for 2010 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the Permanent Appropriations for 2010.

- **Resolution #826:** motion to approve the 2010 Permanent Appropriations by Mr. Lynch for \$340,500.00 General Fund, \$100.00 Motor Vehicle License Tax Fund, \$150,000.00 Gasoline Tax Fund, \$1,500.00 Cemetery Fund, \$163,000.00 Special Levy-Fire Fund and \$64,500.00 Special Levy-Police Protection Fund for a total of \$719,600.00, seconded by Ms. Jacques.
- Motion unanimously approved.

The trustees reviewed the contracts for cleaning the township building and mowing.

- **Resolution #827:** motion to hire Tonya Jordan to clean the township community building for 2010 at \$250.00 per month by Mr. Lynch, seconded by Mr. Conroy.
- Mr. Lynch yes, Mr. Conroy yes and Mr. Jordan abstain.
- **Resolution #828:** motion to hire Richard Neill to mow the township cemeteries and the grounds of the township community building for 2010 at \$14.50 per hour not to exceed \$9000.00 for the 2010 mowing season by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

### Sheriff's Report

Crpl. Warden presented the monthly stats through November.

- The trustees asked for an update on several local burglaries. Crpl. Warden stated the Sheriff's Office had some leads.

### Zoning

The zoning commission met in December. The organization meeting is scheduled for January 21, 2010.

The board of zoning appeals will hold an organization meeting on January 12, 2010.

### Zoning Administrator Job Posting

Mr. Conroy has contacted six candidates and set interview times for three candidates on January 6 and three on January 7 beginning at 5:30 p.m.

The trustees discussed hiring David Leitch to train and advise the new zoning administrator.

- **Resolution #829:** motion to hire David Leitch to train the new zoning administrator at \$350.00 per month not to exceed three months by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Kenny Coakley has agreed to issue building permits until a new zoning administrator is hired.

### Shearer Property

Mr. Conroy submitted pictures of the Shearer property, taken by Rick Ruggles, which show on going business activity to Mr. Rodger of the Prosecuting Attorney's Office.

- Mr. Rodger will contact Mr. Shearer's attorney
- **Resolution #830:** motion to approve court related costs to bring the Shearer case before the Common Pleas Court by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

### Trustees

The trustee's duties were reviewed and divided among the three trustees.

- Mr. Conroy agreed to represent the township at the US 33 Corridor meetings.
- Mr. Jordan agreed to represent the township at health department meetings.

### Mr. Lynch

Mr. Lynch has contacted UC Signs to get estimates for cemetery name signs.

Mr. Lynch will get the materials to repair the outdoor flag pole and Mrs. Lynch will repair the flag assembly displayed in the township meeting room.

Mr. Conroy

Mr. Conroy contacted Mr. Rodger of the Prosecuting Attorney’s Office regarding the reimbursement of township money by Forest City. Mr. Rodger is working on this issue.

The road sign in Mr. Neill’s yard on Clark Drive has been moved.

Mr. Jordan

The abandoned house on the corner of State and Long Road is in the process of being sold.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #2819 and checks presented for approval at the current meeting beginning with check #2820. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #831:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

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|--------|------|-----------------|--------------|-----------|
| P 1-10 | 2820 | Jerome Twp.     | 2191-220-360 | 76,040.74 |
| P 6-10 | 2821 | Ohio Edison     | 1000-120-351 | 74.22     |
| P11-10 | 2822 | InfoGuard Corp. | 1000-110-599 | 60.00     |

Interest for the month is: \$481.47.  
Interest for the year is: \$481.47.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #832:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

