

**Millcreek Township Trustees  
Regular Meeting Minutes  
February 7, 2011**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:25 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Lynch, Bill Jordan and Joyce Beaver.

**ATTENDEES:** Zoning Administrator - Joe Clase, Union County Sheriff's Department, Union County Commissioners Charles Hall and Steve Stolte, and Chief Skeldon Jerome Township Fire Department.

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,227.17; Motor Vehicle License Tax \$76.76; Local Government Distribution \$1,830.23. Marysville Municipal Court \$231.50 traffic fines. Star Ohio: \$67.24.

**Business Session**

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on January 3, 2011.

- **Resolution #966:** motion to approve the minutes of the January 3, 2011 regular meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The township received a resolution from the Union County Engineer's Office for repair and maintenance of township roads in 2011.

- **Resolution #967:** motion to approve the resolution for the Union County Engineer's Office to repair and maintain township roads in 2011 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees discussed continuing township participation in the Code Red Weather Alert System.

- **Resolution #968:** motion for Millcreek Township to continue participation in the Code Red Weather Alert System and authorize payment of the annual fee of \$500.00 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The township received the annual fee for participation in LUC.

- **Resolution #969:** motion to authorize payment of \$982.80 to LUC for the annual assessment fee by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Chief Skeldon, Jerome Township Fire Department, attended the meeting for his bi-annual visit.

- He presented the annual report of fire/ems runs in Millcreek Township.
- Mr. Conroy and Chief Skeldon met in January to discuss ems billing. Alternative methods of payment are being examined. Chief Skeldon suggested a meeting be held to continue discussion with Mr. Conroy, himself, Lt. Beemiller, and the fiscal officers from Millcreek and Jerome Townships. A date will be determined prior to the March trustee meeting.

**Citizen Comments**

Mr. Stolte and Mr. Hall introduced themselves as Union County Commissioners.

- They would like to maintain the good working relationship between the township and the commissioners and encourage the trustees to contact them if there are any questions.

**Sheriff's Report**

The deputy was in attendance. The deputy nor the trustees had anything to report.

**Zoning**

Zoning Administrator

Mr. Clase presented the monthly call and activity log for January.

- **Resolution #970:** motion to approve the Zoning Administrator's report as submitted for January, 2011 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The Zoning Commission held a hearing on text amendments to the Millcreek Township Zoning Resolution.

- Suggestions were made by LUC and Assistant Prosecutor Rick Rodger.
- The Zoning Commission voted to approve the amendments and modifications and made a recommendation to forward the documents to the trustees.

The trustees received a letter of engagement for 2011 from Jill Tangeman of Vory's, Sater, Seymour and Pease for counsel on zoning issues

- **Resolution #971:** motion to sign the engagement letter from Jill Tangeman of Vory's Sater, Seymour and Pease to maintain limited resources for counsel on zoning issues by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

The Board of Zoning Appeals will meet on February 15 for the organization meeting.

- Mr. Clase will also advise the members of the recent changes to the Millcreek Township Zoning Resolution.

#### Davisson Property

Mr. Clase has sent a Notice of Violation to Mr. Davisson. He will revisit Mr. Davisson's property in April to assess the progress.

#### Trustees

##### Mr. Lynch

- The wall display cases have been installed and the wall of the main meeting room has been repaired. Invoices were submitted for the installation and repairs from Troyer Brothers.
- Mr. Lynch has noted pavement damage on Industrial Parkway. He will contact the Union County Engineer's Office.

##### Mr. Conroy

- Registration for use of the township ball field began February 1, 2011.

##### Mr. Jordan

- The township building furnace has been repaired and the thermostat has been moved. Estimates were received from H. S. Stevenson for replacement of the furnaces and air conditioning units which are aging. Mr. Conroy requested Mr. Jordan to get additional estimates for furnace replacements.
- The lack of insulation in the building ceiling was also discussed.

#### Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3097 and checks presented for approval at the current meeting beginning with check #3098. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #972:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #973:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

	3098	Joyce Beaver	1000-110-121	1,117.59
	3099	Joe Clase	1000-130-330	827.39
	3100	Keith Conroy	1000-110-111	256.88
	3100	Keith Conroy	2021-330-111	401.91
	3101	William Jordan	1000-110-111	409.47
	3101	William Jordan	2021-330-111	409.49
	3102	William Lynch	1000-110-111	370.74
	3102	William Lynch	2021-330-111	410.74
	Vouc	IRS	1000-110-111	25.01
	Vouc	IRS	1000-110-121	270.73
	Vouc	IRS	1000-110-213	58.23
	Vouc	IRS	1000-130-150	13.78
	Vouc	IRS	2021-330-111	27.10
	Vouc	IRS	2021-330-213	20.52
	3103	OPERS	1000-110-111	141.48
	3103	OPERS	1000-110-121	165.05
	3103	OPERS	1000-130-150	95.00
	3103	OPERS	1000-110-211	562.13
	3103	OPERS	2021-330-111	141.48
	3103	OPERS	2021-330-211	198.06
	3104	Ohio Public Emp. Def.	1000-110-111	150.00
B 6-11	3105	Tonya Jordan	1000-120-329	275.00
	3106	Bureau of Worker's Com	1000-110-230	1,054.13
	3106	Bureau of Worker's Com	2021-330-230	389.90
B 4-11	3107	Union County Trustees/Cl	1000-110-599	188.00
B 3-11	3108	Joe Clase	1000-110-410	22.16
B11-11	3109	Ohio Utilities Prot. Serv	1000-130-599	25.00
B 2-11	3110	Marysville JT	1000-110-345	35.63
B 2-11	3110	Marysville JT	1000-130-345	50.63
P 9-11	3111	Vorys, Sater, Seymour	1000-110-317	650.00
P12-11	3112	Verizon Wireless	1000-130-341	42.79
P 7-11	3113	Columbus Ohio Gas	1000-120-353	1,261.51
B 5-11	3114	H.S. Stevenson	1000-120-323	179.00
B 5-11	3115	Troyer Brothers Cons.	1000-120-323	619.79
B 4-11	3116	LUC	1000-110-599	982.80

Interest for the month is: \$289.29.

Interest for the year is: \$289.29.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #974:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.