

**Millcreek Township Trustees
Regular Meeting Minutes
February 6, 2017**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:45 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey – zoning administrator, Joni Orders, Tom Kugel, Patty Kugel, Emma Kugel, Jane Miller and Macy Miller.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,586.28; Motor Vehicle License Tax \$77.98; Local Government Distribution \$1,162.80; LGF \$346.93. Marysville Municipal Court \$643.50 traffic fines. Patty Hughes \$75.00 building rental. Cheryl Garrard \$75.00 building rental. American Risk Pooling \$367.00 capital credits. Tyler Hollinger \$500.00 cemetery lots. Star Ohio: \$144.59 Star Plus: \$214.29.

Business

Mr. Lynch asked for a motion to approve the meeting minutes of the monthly meeting held on January 2, 2017.

- **Resolution #1677:** motion to approve the minutes of the January 2, 2017 meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the meeting minutes of the special meeting held on January 18, 2017.

- **Resolution #1678:** motion to approve the minutes of the January 18, 2017 special meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Care Works Comp will administer the BWC group rating program for the Township.

Sheriff's Report

- The PSO officer had nothing to report.

Citizen Comments

Mr. Kugel asked the trustees about the feasibility of putting a basketball court on township property.

- Space on the grounds is limited, therefore a full court is not possible. The trustees stated they would entertain the idea of a half court.
- Mr. Conroy presented two options where a basketball half court could be placed. The first option is between the Community Building and the ball diamond and the second option on the playground between the shelter house and exercise equipment. Mr. Lynch and Mr. Jordan expressed concerns with option 2 as that is an access area for sand/gravel delivery to the ball diamond and trash pick up.
- The trustees agreed a basketball half court would be used by residents.
- There was discussion on what services and products would be needed to install the court. Mr. Kugel offered to help with labor.
- The trustees will get estimates for installing a basketball half court before proceeding.

Zoning

Zoning Administrator

- **Resolution #1679:** motion to accept the Zoning Administrator's report for January, 2017 as submitted by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees requested Mr. Honsey contact Gary Conklin and his land investment representative, George Stecz, regarding market information pertaining to the Conklin Farm's property. Mr. Honsey replied he would send them an email and stated he had left a message on Mr. Conklin's phone last week but had not received a response.

The trustees commended Mr. Honsey on his zoning knowledge and noted he is an asset for the Township. There was discussion on giving Mr. Honsey's a cost of living raise.

- **Resolution #1683:** motion to give Mr. Honsey a 4 percent cost of living increase, increasing compensation to \$1,118 per month by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved

Zoning Commission

The Zoning Commission met in joint session with the Trustees and Board of Zoning Appeals in January. Jamie Green and Kyle May from Planning Next continued the discussion on updating the land use/growth plan.

- The February regular meeting will be postponed until the work session with Planning Next.

Board of Zoning Appeals

- No meeting in January but some members attended a work session on the land use/growth plan update. An organization meeting is scheduled for February.

Appointments of board members to the Zoning Commission and Board of Zoning Appeals were discussed.

- **Resolution #1680:** motion to appoint Kevin Bryant to a five year term on the Zoning Commission beginning February 1, 2017 through February 1, 2022 by Mr. Lynch, seconded by Mr. Mr. Jordan.
- Motion unanimously approved.
- **Resolution #1681:** motion to appoint Freeman Troyer to a one year term on the Zoning Commission beginning February 1, 2017 through February 1, 2018 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #1682:** motion to appoint Jason Comstock to a five year term on the Board of Zoning Appeals beginning February 1, 2017 through February 1, 2022 by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

Trustees

Mr. Lynch

- Mr. Lynch reported there has been no input from the Prosecutor's Office on the Cemetery Policy.

Mr. Conroy

- Mr. Conroy has been in contact with Jerome Township to request discussion for negotiating a new fire contract for 2018-2020. The Township also needs to place a levy for fire protection on the ballot in 2017.
- Mr. Conroy has not had success in locating a template for a township handbook.

Mr. Jordan

- The women's bathroom sink will be repaired this week.

Other

- The trustees duly noted the check sequence from the previous month ending with check #4603 and checks presented for approval at the current meeting beginning with check #4604. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.
- **Resolution #1684:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1685:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

4604	Joyce Beaver	1000-110-121	1,088.69
4605	Keith Conroy	1000-110-111	261.95
4605	Keith Conroy	2021-330-111	261.94
4606	Phil Honsey	1000-130-150	908.05
4607	William Jordan	1000-110-111	409.97
4607	William Jordan	2021-330-111	409.96
4608	William Lynch	1000-110-111	402.85
4608	William Lynch	2021-330-111	402.85
4609	OPERS	1000-110-111	146.31
4609	OPERS	1000-110-121	173.30
4609	OPERS	1000-110-211	597.95
4609	OPERS	1000-130-150	107.50
4609	OPERS	2021-330-111	146.31
4609	OPERS	2021-330-211	204.83
4610	Ohio Public Emp. Def.	1000-110-111	150.00
4610	Ohio Public Emp. Def.	2021-330-111	150.00
Vouc	IRS	1000-110-111	21.22
Vouc	IRS	1000-110-121	373.67
Vouc	IRS	1000-110-213	61.94
Vouc	IRS	1000-130-150	48.33
Vouc	IRS	2021-330-111	21.22
Vouc	IRS	2021-330-213	21.22
Vouc	Ohio Dept. Taxation	1000-110-111	109.09
Vouc	Ohio Dept. Taxation	1000-110-121	80.01
Vouc	Ohio Dept. Taxation	1000-130-150	11.12
Vouc	Ohio Dept. Taxation	2021-330-111	9.33
Vouc	School Dist. Income Tax	1000-110-111	11.52
Vouc	School Dist. Income Tax	1000-110-121	17.33
Vouc	School Dist. Income Tax	2021-330-111	11.49
B 4-17	4611 Union County Sheriff	2192-210-360	15,774.23
B 4-17	4612 Tonya Jordan	1000-120-329	315.00
B 2-17	4613 CareWorks Comp	1000-110-599	238.00
P 6-17	4614 Verizon Wireless	1000-130-330	50.07
B 1-17	4615 Marysville JT	1000-110-345	27.90
B 5-17	4615 Marysville JT	1000-130-345	65.80
P 7-17	4616 Treasurer of State	1000-110-312	943.00

Interest for the month is: \$98.58.

Interest for the year is: \$98.58.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1686:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer

