

**Millcreek Township Trustees  
Year End Meeting Minutes  
December 20, 2011**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. until p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Lynch, Bill Jordan and Joyce Beaver.

**ATTENDEES:** Todd Clementz, Sue Neal, Jane Wright, and Dan Brown.

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$6,957.79; Motor Vehicle License Tax \$84.70; Local Government Distribution \$1,665.05. Union County Auditor TPP replacement: General Fund \$3,030.73; Special Levy Fire \$10,146.32. Marysville Municipal Court \$681.00 traffic fines. Larry Rutledge \$25.00 building permit. State of Ohio Department of Taxation \$14.74. Donna Lavender \$75.00 building rental. Regina Jones \$150.00 building rental. Star Ohio: \$21.81.

**Business Session**

Mr. Lynch asked for a motion to approve the minutes of the audit advisory meeting held on December 5, 2011.

- **Resolution #1055:** motion to approve the minutes of the December 5, 2011 audit advisory meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on December 5, 2011.

- **Resolution #1056:** motion to approve the minutes of the November 7, 2011 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The participating payment to the Union County Engineer's Office was discussed.

- **Resolution #1057:** motion to make a participating payment for 2011 to the Union County Engineer's Office for \$37,616.26 in the amount of snow and ice control within the township by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

**Furnace Replacement**

Mr. Jordan reported the furnaces/air conditioning units have been received by Bunsold Plumbing and Heating but a date for installation has not been determined.

**Roof Repair**

The township community building roof was inspected by Lee's Roofing. It was determined that some of the bolts are missing or loose and caulking has deteriorated.

- **Resolution #1058:** motion to hire Lee's Roofing to caulk and replace or tighten bolts on the roof not to exceed \$800.00 by Mr. Jordan, seconded by Mr. Lynch.
- Motion unanimously approved.

**Ball Field Fees**

The fee schedule for rental of the township baseball/softball field was discussed.

- Members from the Christian Fellowship Ball Association participated in discussing ball field expenses and receipts.
- Increasing the fee to play on the ball field after 8:00 p.m. when the ball field lights are used was proposed to help offset some of the expenses. Other cost saving measures included having the port a john on the premises from late May to early September.
- **Resolution #1059:** motion to modify the application and permit for use of the Millcreek Township Community Center ball field to maintain the fee of \$10.00 per 2 ½ hour use before 8:00 p.m. and increase the fee to \$20.00 per 2 ½ hour use after 8:00 p.m. by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

**Sheriff's Report**

None

**Zoning**

**Zoning Commission**

The Zoning Commission held a meeting on December 15.

**Other**

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3314 and checks presented for approval at the current meeting beginning with check #3315. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1060:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and the Cash Summary Fund Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1061:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

	3315	Joyce Beaver	1000-110-121	1,117.59
	3316	Joe Clase	1000-130-330	827.39
	3317	Keith Conroy	1000-110-111	261.67
	3317	Keith Conroy	2021-330-111	261.69
	3318	William Jordan	1000-110-111	409.51
	3318	William Jordan	2021-330-111	409.53
	3319	William Lynch	1000-110-111	370.77
	3319	William Lynch	2021-330-111	410.78
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	270.73
	Vouc	IRS	1000-110-213	58.23
	Vouc	RS	1000-130-150	13.78
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3320	Ohio Public Emp. Def.	1000-110-111	300.00
	3321	OPERS	1000-110-111	141.48
	3321	OPERS	1000-110-121	165.05
	3321	OPERS	1000-130-150	95.00
	3321	OPERS	1000-110-211	562.16
	3321	OPERS	2021-330-111	141.48
	3321	OPERS	2021-330-211	198.09
	3322	Ohio Dept. Taxation	1000-110-111	199.48
	3322	Ohio Dept. Taxation	1000-110-121	322.48
	3322	Ohio Dept. Taxation	1000-130-150	26.00
	3322	Ohio Dept. Taxation	2021-330-111	39.40
	3323	School District Income	1000-110-111	44.13
	3323	School District Income	1000-110-121	66.04
	3323	School District Income	1000-130-150	44.04
	3323	School District Income	2021-330-111	44.04
B69-11	3324	Tonya Jordan	1000-120-329	275.00
P 6-11	3325	Ohio Edison	1000-120-351	152.50
P 8-11	3326	Treasurer of State	1000-110-313	795.00
	3327	Vorys, Sater, Seymour, Pe	1000-110-141	500.00
B72-11	3328	Jason Comstock	1000-130-330	45.00
B72-11	3329	Robert Whitmore	1000-130-330	40.00

B72-11	3330	Freeman Troyer	1000-130-330	40.00
B72-11	3331	Petty Cash	1000-130-330	165.00
P 2-11	3332	Union County Engineer	2021-330-420	37,616.26
P16-11	3333	Bunsold Plumbing/Heat	1000-760-730	14,702.70
B66-11	3334	Joyce Beaver	1000-110-410	155.00
B70-11	3335	Tonya Jordan	1000-120-420	23.36
P 7-11	3336	Columbus Ohio Gas	1000-120-353	1,367.84
	3337	Vorys, Sater, Seymour	1000-110-141	465.00
B66-11	3338	Keith Conroy	1000-110-410	44.76
B70-11	3339	Bill Jordan	1000-120-420	36.00
B72-11	3340	Joe Clase	1000-130-330	125.43
B65-11	3341	Marysville JT	1000-110-345	13.56
P12-11	3342	Verizon Wireless	1000-130-341	42.78
B67-11	3343	Union County Trustee	1000-110-599	188.00

Interest for the month is: \$253.75

Interest for the year is: \$3,416.03.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1062:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.