

**Millcreek Township Trustees
Regular Meeting Minutes
August 2, 2010**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. until 8:10 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, Robert Whitmore, Kevin Lynch, William Schrader, Robert Barker and Chief Skeldon – Jerome Township Fire Department.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,070.85; Motor Vehicle License Tax \$84.10; Local Government Distribution \$2,054.43. Marysville Municipal Court \$82.50 traffic fines. Millcreek/Jerome Alumni Association \$75.00 rental of township building. David Martin \$75.00 building rental. Brandon Elliot \$75.00 building rental. Nancy Burrel \$75.00 building rental. Ben Burns \$219.00 building permit. Irwin Perry Jr. \$25.00 pool permit. Kevin Green \$25.00 pool permit. Carol Richardson \$500.00 cemetery lot. Star Ohio: \$66.61.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on July 6, 2010.

- **Resolution #892:** motion to approve the minutes of the July 6, 2010 regular meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Sheriff's Report

There was no one present from the Sheriff's Department.

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for July.

- **Resolution #893:** motion to approve the Zoning Administrator's report as submitted for July, 2010 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Clase attended a meeting held by MORPC pertaining to a watershed planning partnership for the Upper Scioto Watershed. MORPC has received a grant that will provide funding for the growth plan.

- The planning will take approximately one year and then be presented for a vote.
- The trustees asked whether Mr. Clase had a map of the watershed area and he did not. The trustees requested Mr. Clase obtain a map to bring to the September meeting.
- Mr. Conroy asked whether representatives from LUC and Union County were included in the meeting. Mr. Clase was unsure whether they had been invited to the meeting; however he did forward information to Jenny Snapp at LUC.
- **Resolution #894:** motion to sign Millcreek Township's intention to participate in a watershed planning partnership to develop a balanced growth plan for the Upper Scioto Watershed by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- Mr. Lynch will represent the township at the meetings.

Zoning Commission

Mr. Whitmore reported the ZC met on July 15th with the trustees and Jill Tanneman. The PID section was reviewed as well as the Town Center section. Ms. Tanneman felt there were items in the Town Center section that need to be reviewed with Frank Elmer and she will contact Mr. Elmer about these items.

- The next meeting will be held on August 19.

The Board of Zoning Appeals

No meeting was held in July.

Jerome Township Fire Department Report

Chief Skeldon presented the bi-annual report.

- In 2009 there were a total of 55 fire runs and 55 EMS runs in Millcreek Township. In the first half of 2010 there have been 13 fire runs and 32 EMS runs in Millcreek Township.

Chief Skeldon spoke about the Jerome Township fire levy that was defeated in May that would have provided funding for one additional crew member as well as updates to aging equipment.

- Jerome Township has revised the levy rate and will place a 2.9 mill levy on the November ballot that if passed will allow the fire department to operate status quo. If the levy does not pass the fire department may have to lay off personnel.
- Mr. Conroy stated there is a good working relationship between Millcreek Township and Jerome Township and the trustees would like to continue the partnership between the two entities.
- Chief Skeldon relayed the Jerome Township trustees also feel the partnership between the two townships is a win-win relationship.

Fire/EMS Levy

The Fire/EMS levy was discussed and determined the levy should be placed on the November ballot. Union County Auditor, Mary Snider, certified a replacement levy of 4.8 mills would generate a total of \$182,300.00 during the levy years 2011, 2012, 2013.

- **Resolution #895:** motion to proceed with a replacement levy of 4.8 mills for Fire/EMS services on the November ballot for the calendar years of 2011, 2012, 2013 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Veteran's Memorial Sign Repair

Kevin Lynch, a Boy Scout Eagle Scout candidate, presented a proposal for his Eagle Project.

- Veteran's Memorial: adding new supports, remove cover and refurbish underneath, new roof, painting the memorial and resetting the memorial.
- Handicap Parking Area in the township building parking lot: add two missing signs and install wooden posts for the signs.
- Flag Pole: stabilize the base and put up a new flag.
- Gardens/Landscaping of the township building: remove weeds and old plants, plant new plants and mulch the area.

The project along with a budget will need to be approved by the Boy Scout Council. Mr. Conroy asked Kevin to provide the trustees with the budget for the project and the township would consider providing some funding for the project.

Trustees

Mr. Lynch

- The cemetery signs have been erected. The trustees have received positive comments on the signs from citizens.
- Mr. Lynch continues to empty ball field trash cans and spray for weeds on township grounds.

Mr. Conroy

Mr. Conroy contacted Area Energy and Electric to repair another ball field light.

- **Resolution #896:** motion to approve payment to Area Energy and Electric for bulb replacement at \$254.50 and ballast replacement at \$365.00 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- Area Energy and Electric recommends the township purchase two bulbs and ballasts to have on hand since they are items that are not stock items and have to be ordered thus delaying repair.
- A proposal to purchase and install new fixtures on the existing poles as well as a proposal to replace 10 ballasts and 8 bulbs on the existing poles was sent to the trustees. The proposals will be reviewed at a future meeting.

Mr. Conroy has been in contact with Rick Rodger, Prosecuting Attorney's Office, regarding the progress of the Forest City/Bayly Pointe reimbursement. The township needs to provide the Prosecutor's Office with a \$250.00 filing fee before they can proceed.

- **Resolution #897:** motion to approve \$250.00 filing fee to proceed with the Forest City/Bayly Pointe court case by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

Mr. Jordan

Not present.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #2956 and checks presented for approval at the current meeting beginning with check #2957. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees thoroughly reviewed the Fund Ledger Report and the Cash Summary Fund Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #898:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

B51-10	2957	UC Signs	1000-410-730	1,400.00
P 6-10	2958	Ohio Edison	1000-120-351	421.49
P 9-10	2959	Vorys, Sater, Seymour	1000-110-317	1,500.00
B56-10	2960	Glenn Smith	1000-760-730	315.77
	2961	Joyce Beaver	1000-110-121	1,168.10
	2962	Joe Clase	1000-130-330	697.98
	2963	Keith Conroy	1000-110-111	261.37
	2963	Keith Conroy	2021-330-111	408.49
	2964	William Jordan	1000-110-111	409.47
	2964	William Jordan	2021-330-111	409.49
	2965	William Lynch	1000-110-111	370.74
	2965	William Lynch	2021-330-111	410.74
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	220.22
	Vouc	IRS	1000-110-213	56.05
	Vouc	IRS	1000-130-150	11.60
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	2966	OPERS	1000-110-111	141.48
	2966	OPERS	1000-110-121	165.05
	2966	OPERS	1000-130-150	80.00
	2966	OPERS	1000-110-211	541.13
	2966	OPERS	2021-330-111	141.48
	2966	OPERS	2021-330-211	198.06
	2967	Ohio Public Emp. Def.	1000-110-111	150.00
B42-10	2968	Frank Gates/Avizent	1000-110-599	312.00
B44-10	2969	Tonya Jordan	1000-120-329	250.00
B50-10	2970	Richard Neill	1000-410-329	1,406.50
B42-10	2971	InfoGuard	1000-110-599	60.00
P12-10	2972	Verizon Wireless	1000-130-330	42.58
B54-10	2973	Area Energy & Electric	1000-760-730	619.50
B42-10	2974	Union County Clerk Court	1000-110-599	250.00
	2975	Marysville JT	1000-130-345	22.50
B45-10	2976	Keith Conroy	1000-120-420	51.14

Interest for the month is: \$387.26.

Interest for the year is: \$3,335.56.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #899:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.