

**Millcreek Township Trustees
Regular Meeting Minutes
August 1, 2011**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:15 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, Chief Skeldon – Jerome Township Fire Department, and Bob Barker.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,167.15, Motor Vehicle License Tax \$89.06, Local Government Distribution \$2,189.65. Cheryl Garrard \$75.00 township building rental. Mary Stemkowski \$75.00 building rental. Millcreek/Jerome Alumni Association \$75.00 township building rental. Michael Wade \$75.00 township building rental. Victor Lemaster \$75.00 township building rental. Marysville Municipal Court \$969.43 traffic fines. Brandon Elliot \$10.00 ball field rental. Jim Schrader \$20.00 ball field rental. Chad Landsettle \$25.00 deck permit. Star Ohio: \$11.45.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on July 5, 2011.

- **Resolution #1009:** motion to approve the minutes of the July 5, 2011 regular meeting by Mr. Lynch., seconded by Mr. Jordan.
- Mr. Lynch and Mr. Jordan, yes; Mr. Conroy abstain. Motion approved.

Sheriff's Report

There was not a deputy in attendance.

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for July.

- **Resolution #1010:** motion to accept the July, 2011 Zoning Administrator's report as submitted by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Davisson Property

Mr. Clase reported John Davisson has made 10 percent progress on zoning compliance issues at 12140 Watkins Road since the July meeting.

- The original deadline for zoning compliance on the property was April, 2011. Mr. Davisson has been granted an extension each subsequent month due to weather conditions and in July an extension was granted because the grinder needed repair.
- Mr. Clase has mailed two letters advising the land owner of the need to comply with the zoning issues and Mr. Clase has followed up on the compliance issues each month.
- **Resolution #1011:** motion to send property owners a "Declaration of Nuisance and Abatement of Nuisance", pursuant to O.R. C. 505.87 on real property located at 12140 Watkins Road, Marysville, Ohio by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Noise Regulation

Mr. Clase prepared a resolution to regulate noise within the unincorporated, residential territory of Millcreek Township pursuant to O.R.C. 505.172.

- Mr. Roger, assistant prosecutor, is reviewing the document and has forwarded the document to the Union County Sheriff's Department for review.
- Mr. Clase suggested the formation of a committee consisting of Mr. Roger, a representative from the Union County Sheriff's Department, one zoning board member, one trustee, and himself to determine how to enforce a noise ordinance in a residential area. Mr. Lynch volunteered to represent the trustees.

Township Survey Results

Mr. Conroy and Mr. Clase have compiled information from the recent township survey and forwarded that information to the Jerome Township Fire Department, the Union County Sheriff, and the Union County Engineer.

- Chief Skeldon addressed some of the citizen comments referencing fire/ems service and stated most of the comments could be addressed by better communication from the fire department. Chief Skeldon would like to display literature and information pertaining to the fire department and the Sheriff's department in the foyer of the Millcreek Township Building.
- Chief Skeldon would also like to post a Question/Answer page on the township website as well as plan a Millcreek Township community activity involving the fire department.

Mr. Conroy noted there were several citizen responses referencing the lack of high speed internet in the township.

- Mr. Clase made some suggestions. The trustees will investigate these options.

The major points from the township survey will be posted on the township website.

Several citizens expressed interest in volunteering to serve on township committees.

- Residents will be invited to attend a meeting on September 6, 2011 at 6:00 p.m. to discuss volunteer opportunities.

Zoning Commission

The Zoning Commission did not meet in July.

Trustees

Mr. Lynch

- The Memorial sign has been completed and will be erected outside the township building.
- The Jerome Village sewer line is progressing down Bell Road and will be entering Millcreek Township in the near future.
- Mr. Lynch contacted Union County Engineer, Steve Staunch, about storing a few road barricades in the township barn. Mr. Staunch replied that the trustees should follow the notification process that is in place regarding "emergencies related to county/township roads, including signs on township roads, county owned wastewater treatment plants, building structures or fire damages". All liability issues should be documented on a Citizen Complaint Form and the proper county office contacted within a reasonable period of time.
- The township mowing and cleaning contracts have been revised.
- **Resolution #1012:** motion to adopt the revised 2011 contracts for cleaning and mowing that incorporate the "hold harmless clause" by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Conroy

- The Christian Ball Association has contacted Mr. Conroy regarding drainage issues on the ball field. The trustees have addressed those concerns.
- Mr. Conroy drafted a "Millcreek Township Public Art" agreement for review. Upon adoption of an agreement, any groups displaying "art" in the township building display cases will be required to enter into the agreement with the township.

Mr. Jordan

Other

Trustee Timesheets

- Trustee timesheets were discussed.
- **Resolution #1013:** motion to revise the trustee division of pay from the general and gasoline tax funds as, the percentage of trustee salary in any month from either the general fund or the gasoline tax fund can be up to 70 percent; however the total for each month cannot exceed 100 percent by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3222 and checks presented for approval at the current meeting beginning with check #3223. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1014:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and the Cash Summary Fund Report and found all transactions valid.

Health insurance is available for the trustees and fiscal officer if they are interested.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1015:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

P 2-11	3223	Union County Engineer	2021-330-420	35.82
P 14-11	3224	Wolf, Rogers, Dickey	1000-110-312	1,952.00
P 11-11	3225	Info Guard Corp.	1000-120-599	60.00
P 6-11	3226	Ohio Edison	1000-120-351	466.26
	3227	Joyce Beaver	1000-110-121	1,117.59
	3228	Joe Clase	1000-130-330	827.39
	3229	Keith Conroy	1000-110-111	261.63
	3229	Keith Conroy	2021-330-111	261.65
	3230	William Jordan	1000-110-111	409.47
	3230	William Jordan	2021-330-111	409.49
	3231	William Lynch	1000-110-111	370.74
	3231	William Lynch	2021-330-111	410.74
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	270.73
	Vouc	IRS	1000-110-213	62.58
	Vouc	IRS	1000-130-150	13.78
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3232	OPERS	1000-110-111	141.48
	3232	OPERS	1000-110-121	165.05
	3232	OPERS	1000-130-150	95.00
	3232	OPERS	1000-110-211	562.13
	3232	OPERS	2021-330-111	141.48
	3232	OPERS	2021-330-211	198.06
	3233	Ohio Public Emp. Def.	1000-110-111	150.00
	3233	Ohio Public Emp. Def.	2021-330-111	150.00
B 48-11	3234	Tonya Jordan	1000-120-329	275.00
B 55-11	3235	Richard Neill	1000-410-329	1,076.75
P 3-11	3236	Union County Sheriff	2192-210-360	14,978.93
B 57-11	3237	Clarridge's Discount Sep.	1000-610-599	75.00
P 12-11	3238	Verizon Wireless	1000-130-341	42.72

Interest for the month is: \$271.54.

Interest for the year is: \$2,051.60.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1016:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

